



**CITY OF ORONOCO**  
*Conditional Use  
Flow Chart*

**COSTS ASSOCIATED  
with a CUP are:**  
  
**See current fee schedule  
for pricing**

Applicant submits Completed Conditional Use Permit Application to City Hall, which includes all supporting documents. See procedure.

**60 Day Rule  
Begins**

**APPLICATION  
COMPLETE**

**APPLICATION  
INCOMPLETE**

Clerk Sends Back to applicant with letter stating incompleteness & Process Begins Again

P & Z Commission Calls for a Public Hearing. City Clerk sends out notices to the Distribution List\*

After Public Hearing P & Z makes recommendation to City Council.

City Council Reviews & Takes Action (if approved, via resolution)

City Clerk Notifies Applicant of Council Action

Clerk will notify County if required

- \*Distribution List:**
1. *Planning & Zoning Commission*
  2. *Oronoco City Council*
  3. *Oronoco Township*
  4. *Olmsted County Planning*
    - A) *County Engineer*
    - B) *Septic*
    - C) *Tom Thompson, Inspections*
    - D) *GIS*
    - E) *Property records*
  5. *Bevcomm Telephone*
  6. *People's Cooperative Services*
  7. *MN Energy*
  8. *Parks & Trail Committee*
  9. *Emergency Services*
    - A) *Fire Department*
    - B) *1st Responders*
    - C) *OCSO*
  10. *DNR*
  11. *School Board Districts*
  12. *MnDOT*
  13. *Property Owners w/in 350' (Only if a Public Hearing is Needed)*
  14. *City Engineer*
- \*Attach maps or additional info if not in the PH notice*