



CITY OF ORONOCO
*Conditional Use
Flow Chart*

**COSTS ASSOCIATED
with a CUP are:
\$150.00 Fee
\$50.00 per appeal**

Applicant submits Completed Conditional Use Permit Application to City Hall, which includes all supporting documents. See procedure.

60 Day Rule Begins

APPLICATION COMPLETE

APPLICATION INCOMPLETE

Clerk Sends Back to applicant with letter stating incompleteness & Process Begins Again

P & Z Commission Calls for a Public Hearing. City Clerk sends out notices to the Distribution List*

After Public Hearing P & Z makes recommendation to City Council.

City Council Reviews & Takes Action (if approved, via resolution)

City Clerk Notifies Applicant of Council Action

Clerk will notify County if required

- *Distribution List:**
1. *Planning & Zoning Commission*
 2. *Oronoco City Council*
 3. *Oronoco Township*
 4. *Olmsted County Planning*
 - A) *County Engineer*
 - B) *Septic*
 - C) *Tom Thompson, Inspections*
 - D) *GIS*
 - E) *Property records*
 5. *Bevcomm Telephone*
 6. *People's Cooperative Services*
 7. *MN Energy*
 8. *Parks & Trail Committee*
 9. *Emergency Services*
 - A) *Fire Department*
 - B) *1st Responders*
 - C) *OCSO*
 10. *DNR*
 11. *School Board Districts*
 12. *MnDOT*
 13. *Property Owners w/in 350' (Only if a Public Hearing is Needed)*
 14. *City Engineer*
- *Attach maps or additional info if not in the PH notice*