

City of Oronoco
PLANNING & ZONING COMMISSION AGENDA
Thursday, May 9, 2024 - 6:30 PM CST
Join Zoom Meeting
<https://us02web.zoom.us/j/83393205260>
Meeting ID: 833 9320 5260

I. CALL TO ORDER *Time: 6:30 pm*

II. ROLL CALL

Commissioners:

- | | |
|---|---|
| <input checked="" type="checkbox"/> Commissioner Kathy Brandt-Rucker, Chair | <input type="checkbox"/> Commissioner Scott Sorenson |
| <input checked="" type="checkbox"/> Commissioner Wendy Phillips, Vice-Chair | <input type="checkbox"/> Commissioner Colleen Fried |
| <input checked="" type="checkbox"/> Commissioner Jim Richards | <input checked="" type="checkbox"/> Commissioner John Evans |
| <input checked="" type="checkbox"/> Commissioner Jim Phillips | |

Staff:

- | | |
|---|--|
| <input checked="" type="checkbox"/> Staff, Phil Carlson,
Stantec Consulting City Planner | <input type="checkbox"/> Staff, Jason Baker,
Oronoco City Administrator |
| <input type="checkbox"/> Staff, Joe Palen,
Stantec Consulting City Engineer | Mary Queensland - present
Administrative Assistant |

III. APPROVAL OF AGENDA

Approval of Amended Agenda 1 item under new business b. Sports Court and 2 items under old business as c. update EDA and d. update permit approval on Erv's application. Motion: Wendy Phillips seconded: Jim Richards approved 5-0

IV. APPROVAL OF MINUTES

No minutes sent out for this evening.

V. PUBLIC HEARINGS

A. Public Hearing to consider a street Vacation For unused portion of 2nd Ave NW, Oronoco, MN 55960 Near 115 2nd Ave NW (posted for 6:35 pm or shortly thereafter)

- (a) Open Public Hearing *Time: 6:35 PM By Kathy Brandt-Rucker*
- (b) Public Comments (speakers should sign form and turn into the Chair; speakers will be heard in turn)

First speaker Beau Hanenberger 210 2nd St NW
He is for this and was mailed a notice, but no maps, gas line not listed and wants to vacate this with utility easement.

Second speaker Steve and Kathy Gabel 115 2nd Ave. NW

Wonders who should be taking care of this. They have been working on this for a little over a year. It was a request that they bring in required material to the next meeting.

- (c) Close Public Hearing *Time: 6:44pm*
- (d) Staff Report

Phil Carlson went over the report, request is to vacate the entire L shape piece with the southern portion be retained as right away after discussing with the city engineer.

- (e) **Motion:** The motion was made to recommend this get approved to City Council at their next meeting if all information such as legal description and new exhibit will be brought prior to the City Council final approval. Also maintain a drainage and utility easement
First: Jim Richards
Second: Wendy Phillips
Second amendment: Jim Phillips
- (f) Discussion
Amended read by Kathy re-read motion.
- (g) **Vote** 5-0 approved.

B. Public Hearing to consider Public Hearing to consider Conditional Use Permit (CUP) For 309 12th Ln SW, Oronoco

- (a) Open Public Hearing *Time: 7:09 pm By Kathy Brandt-Rucker*
- (b) Public Comments (speakers should sign form and turn into the Chair; speakers will be heard in turn)

Needed to get a revised report on the Wagner business. An official pause was taken at 7:15 pm to get updated information.

Sarah Wagner 309 12th Ln SW
Requesting a conditional Use Permit (CUP) to operate a business out of her home.

- (c) Close Public Hearing *Time: 7:41pm*
- (d) Staff Report
- (e) **Motion:** Made a motion to approve this permit for her business in her home.
First: Wendy Phillips
Second: Jim Richards
- (f) Discussion
Wendy had a question if anything else needs to be done after the permit is issued in addition to the application? All didn't think anything else needed to be done. Jim P. thought maybe a variance may be needed if there was an issue in the future but didn't think they would need that either. Kathy also brought up parking. Wendy wanted to know if there was a step that Sarah would need to take

since it is after 60 days. They all thought this would probably be automatically approved.

(g) Vote 5-0 approved

VI. NEW BUSINESS

A. Monthly Building Report

Kathy said there wasn't a lot of information and Jim P. said it was not acceptable as is. They all stated that it wasn't complete.

B. Sports Courts

Jim Richards stated that people should be able to put a cement slab without a permit mainly because of taxes. Jim Phillips would like to handle them like burning permits such as no cost permits just to keep record of what is going on.

C. Shipping containers – amended approved 5-0

Jim Richards made a motion to add C under new business as shipping containers and a second was made by Jim P.

Code doesn't allow shipping containers in residential area. This needs to be handed to Jason to take care of for enforcement and Jim R. will take to Jason.

Talked about just enforcing this at the meeting. New codes will be developed on this. Wendy talked about bringing this back to the next meeting under old business to continue discussion.

VII. OLD BUSINESS

A. UPDATE: WSB Project Update

Zoning ordinance updates were discussed and need updating.

Jim R. wanted to create a bot to ask questions on the city's website. Kathy has it on a word document. Would like public opinion on things.

B. UPDATE: Monthly incoming zoning applications and questions

Did not get a report to go by from the city.

C. UPDATE: EDA

There was a meeting with new potential development 5/8 according to Rebecca from EDA and none of the zoning committee knew about this. They want a representative from P&Z there at these meetings. No minutes to go by.

D. UPDATE: Permit Approval on Erv's Application

Erv got ahold of the State and they said there was no problem with it. He was originally denied a permit by Ranae. Should go back to Ranae and get issued to him.

Motion to adjourn: Jim Ricards

Second to adjourn: Jim Phillips

VIII. ADJOURN

Time: 8:36 pm