

**City of Oronoco**

**City Council**

**AGENDA**

**July 16, 2024**

**Regular Meeting @ 6:30 pm**

<https://us02web.zoom.us/j/84471783929>

**I) CALL TO ORDER**

**II) ROLL CALL**

- Mayor Ryland Eichhorst
- Councilor Paul Pendergrass

- Councilor Jim Phillips
- Councilor Jim Richards
- Councilor Erv DeVlaeminck

**STAFF PRESENT:**

- City Engineer Joe Palen
- City Attorney Mike Flaherty

- City Administrator Jason Baker
- Public Works Director Cain Dolan
- Deputy Clerk Ranae While

**III) APPROVAL OF AGENDA (as is or as amended) M: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_ Vote: \_\_\_\_\_**

**IV) PUBLIC FORUM (3-minute time limit per person)**

The City Council welcomes and encourages participation from community members. Please keep in mind that your comments must be pertinent to City business and must adhere to Data Privacy Rules, no employee’s name may be used. Please do not expect action from the Council this evening regarding your concerns. To address the City Council during Public Forum, please step up to the podium and state your name and address and fill out the form provided. Speakers will be recognized only once.

You will be timed. Begin speaking when the GREEN card is raised; the YELLOW card indicates you have 30 seconds left; and the RED card indicates you have reached your 3-minute limit and must stop.

**V) PETITIONS, REQUESTS & COMMUNICATIONS**

- a) **ACTION:** LMC Presentation - onboard training
- b) **ACTION:** Mayo Clinic Service Information
- c) **ACTION:** Gold Rush License Agreement

**VI) DEPARTMENTS & COMMITTEE REPORTS**

**A. ORONOCO COUNTY LAW ENFORCEMENT**

**B. PUBLIC WORKS – CAIN DOLAN PUBLIC WORKS DIRECTOR**

- 1. **ACTION:** Approve Tree Puller Attachment

**C. WATER & SEWER – CITY ENGINEER JOE PALEN**

- 1. **ACTION:** RESOLUTION 2024-24 Receiving feasibility report and calling hearing on improvement
  - i) Oronoco River Bend Feasibility Report
  - ii) **ACTION:** Approve a water credit of \$20 for 2 months (for grass restoration due to WWTF)

**D. PLANNING AND ZONING**

1. Hamilton Update

**E. FIRE DEPARTMENT**

1. **ACTION:** Accept Chris Buller resignation

**F. FIRST RESPONDERS**

1. **ACTION:** Accept Chris Buller resignation

**G. DEVELOPMENT AUTHORITY (EDA)**

**H. PARKS & TRAILS**

1. **ACTION:** Approve LGR sign  
2. FYI: Waiting for MNDOT proposal for ROW Fence location (review at August meeting)  
3. **ACTION:** Storm Damage in Oronoco Park  
4. **ACTION:** Resolution 2024-25 Supporting MMRT project segment 4 Route

**I. CITY ADMINISTRATOR REPORT & AGENDA ITEMS**

1. **UPDATE:** City Administrator report  
i) **ACTION:** Approve Finance Clerk hiring  
ii) **ACTION:** Approve RFP for wage study  
iii) **ACTION:** Approve software for agendas/minutes/video management  
iiii) **ACTION:** Approve RPQ for conducting a Comprehensive Plan

**J. STREETS & ROADS**

- a. **ACTION:** Speed limit change on MN Ave S

**VII) UNFINISHED BUSINESS**

- a) **ACTION:** Market Value Appraisal for Cedar Woodlands Drain Field  
b) Xcel Power Transmission Line – Mankato to Mississippi River  
i) Update: Comments submitted regarding the Xcel alternative Route 4 East (present on 6/20/24 by Minnesota Public Utilities)  
ii) Pine Island Public Meeting – Comments shared July 9, 2024  
iii) Alternative Route 4 West – A is a new proposal

**VIII) NEW BUSINESS**

- a) July 2024 Expected LGA and Small City Assistances Fund  
i) Expected LGA/SCA July 2024 \$107,526  
ii) Certified 2024 LGA \$143,672  
iii) Expected LGA/SCA December 2024 \$75,419  
b) **ACTION:** Approve New Liquor License for Two Sisters Kitchen & Bar, LLC  
c) **ACTION:** Approve Temporary Liquor License for Zumbro Falls Winery during DOGR  
d) **ACTION:** Approve National Night Out to be hosted at the Community Center August 6, 2024

**IX) CONSENT AGENDA – Approve all items with one motion → M: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_ Vote: \_\_\_\_\_**

1. **ACTION:** Fitzgerald’s Pay Request #28 for \$113,332.69 with 5% retainage (cover pg. only)  
2. **ACTION:** Council Meeting minutes 6/18/24  
3. FYI: First Responder calls: 19 Township, 0 city  
4. FYI: First Responder meeting minutes 7/1/24

5. FYI: Fire Department calls: 2 (False Fire Alarm 6/19, MVA Hwy 25 canceled enroute 7/5)
6. FYI: Fire Department meeting minutes 6/10/24
7. FYI: Fire Department website updated with new vehicles
8. FYI: Fire Relief meeting minutes 6/10/24
9. FYI: EDA minutes 6/26/24
10. FYI: Water & Sewer meeting minutes 7/10/24
11. FYI: Building Permits June 2024
12. FINANCIALS
  - a. \*Water Summary for June 2024
  - b. \*Frandsen Bank & Trust Account Summary
  - c. \*Revenue & Expense Report YTD as of June 30, 2024
  - d. \*June 2024 Check Register

**X) ADJOURNMENT** → M: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_ Vote: \_\_\_\_\_ AT: \_\_\_\_\_ PM