

City of Oronoco
City Council
AGENDA
May 21st, 2024
Regular Meeting @ 6:30 pm
<https://us02web.zoom.us/j/84471783929>

I) CALL TO ORDER

II) ROLL CALL

- Mayor Ryland Eichhorst
- Councilor Paul Pendergrass

- Councilor Jim Phillips
- Councilor Jim Richards
- Councilor Erv DeVlaeminck

STAFF PRESENT:

- City Engineer Joe Palen
- City Attorney Mike Flaherty

- City Administrator Jason Baker
- Public Works Director Cain Dolan
- Deputy Clerk Ranae While

III) APPROVAL OF AGENDA (as is or as amended) M: _____ 2nd: _____ Vote: _____

IV) PUBLIC FORUM (3-minute time limit per person)

The City Council welcomes and encourages participation from community members. Please keep in mind that your comments must be pertinent to City business and must adhere to Data Privacy Rules, no employee’s name may be used. Please do not expect action from the Council this evening regarding your concerns. To address the City Council during Public Forum, please step up to the podium and state your name and address and fill out the form provided. Speakers will be recognized only once. You will be timed. Begin speaking when the GREEN card is raised; the YELLOW card indicates you have 30 seconds left; and the RED card indicates you have reached your 3-minute limit and must stop.

V) PETITIONS, REQUESTS & COMMUNICATIONS

VI) DEPARTMENTS & COMMITTEE REPORTS

A. ORONOCO COUNTY LAW ENFORCEMENT

B. PUBLIC WORKS – CAIN DOLAN PUBLIC WORKS DIRECTOR

- 1. UPDATE: *Caleb Timmerman pesticide training June 3rd-6th
- 2. UPDATE: *WWTF Report

C. WATER & SEWER – CITY ENGINEER JOE PALEN

- 1. **ACTION:** Approve recommendation to have Fitzgerald Construction connect River Bend Estates subdivision to city municipal sewer system
- 2. **ACTION:** Approve recommendation to approve deadline extension to end of November 2024 for ~40 residents with grinder and water connections

- 3. **ACTION:** Resolution 2024-18 specifying that a portable generator purchased as part of the Phase 1A wastewater project will only be used to power system lift stations.
- 4. **ACTION:** Approval of appraisal quotes

D. PLANNING AND ZONING

- 1. **ACTION:** Resolution 2024-21 Conditional Use Permit for 309 12th Ln SW, Oronoco
- 2. **ACTION:** Resolution 2024-20 Street vacate portion of 2nd Ave NW, Oronoco
- 3. **DISCUSSION:** Meetings with Hamilton Groups and other development group
- 4. **DISCUSSION:** February Meeting Correction
- 5. **DISCUSSION:** Erv's Building Permit
- 6. **DISCUSSION:** Manufactured Mobile Home Park

E. FIRE DEPARTMENT

- 1. **ACTION:** Approval of new Applicant, Caleb Timmerman
- 2. **ACTION:** Approve purchase of one new set of turnout gear for Danielle White ~\$4,500. Has completed training/certification. Expense planned in budget.

F. FIRST RESPONDERS

G. DEVELOPMENT AUTHORITY (EDA)

H. PARKS & TRAILS

- 1. **ACTION:** Recommend approval of the MNDOT MOU letter regarding the peninsula's purchase and MNDOT construction of ROW fence.
- 2. **ACTION:** Approval for mental health signs. Starting in Oronoco Park

I. CITY ADMINISTSRATOR REPORT & AGENDA ITEMS

- 1. **ACTION:** Select a company from the two RFP's received to begin process of position analysis and wage study to be ready for 2025 budget.
- 2. **ACTION:** Close City Hall office at noon on Wednesdays for staff in-service time until August 30th, at which time it will be re-evaluated.

J. COMMUNITY CENTER

VII) UNFINISHED BUSINESS

VIII) NEW BUSINESS

- 1. **ACTION:** Resolution 2024-19 Approving the Public Safety Aid expenditures

IX) CONSENT AGENDA – Approve all items with one motion → M: _____ 2nd: _____ Vote: _____

- 1. **ACTION:** Staab Pay Request #29 \$242,320.00 with 2.50% retainage (cover pg. only)
- 2. **ACTION:** Fitzgerald's Pay Request #26 for \$429,375.96 with 5% retainage (cover pg. only)

3. FYI: First Responders Calls For Service (CFS): 1 city, 15 township
4. FYI: First Responder meeting minutes 05/06/2024
5. FYI: Fire Department CFS: 1 (4/25 Alarm Schad Tracy, Canceled)
6. FYI: Fire Department meeting minutes 04/08/2024
7. FYI: Fire Relief meeting minutes 04/08/2024
8. FYI: Water & Sewer meeting minutes 05/14/24
9. FYI: Parks and Trails meeting minutes 03/04/2024 & 04/01/2024
10. FYI: Oronoco Economic Development Authority minutes of 3/26/24 & 4/23/24
11. FYI: Phase 1A Sanitary Sewer May connection letter
12. FINANCIALS
 - a. *Water Summary for April 2024
 - b. *Frandsen Bank & Trust Account Summary
 - c. *Revenue & Expense Report YTD as of April 30th, 2024
 - d. *April 2024 Check Register

X) ADJOURNMENT → M: _____ 2nd: _____ Vote: _____ AT: _____ PM