

City of Oronoco

City Council

AGENDA

April 16, 2024

Regular Meeting @ 6:30 pm

<https://us02web.zoom.us/j/84471783929>

I) CALL TO ORDER

II) ROLL CALL

- Mayor Ryland Eichhorst
- Councilor Paul Pendergrass

- Councilor Jim Phillips
- Councilor Jim Richards
- Councilor Erv DeVlaeminck

STAFF PRESENT:

- City Engineer Joe Palen
- City Attorney Mike Flaherty

- City Administrator Jason Baker
- Public Works Director Cain Dolan
- Deputy Clerk Ranae While

III) APPROVAL OF AGENDA (as is or as amended) M: _____ 2nd: _____ Vote: _____

IV) PUBLIC FORUM (3-minute time limit per person)

The City Council welcomes and encourages participation from community members. Please keep in mind that your comments must be pertinent to City business and must adhere to Data Privacy Rules, no employee’s name may be used. Please do not expect action from the Council this evening regarding your concerns. To address the City Council during Public Forum, please step up to the podium and state your name and address and fill out the form provided. Speakers will be recognized only once.

You will be timed. Begin speaking when the GREEN card is raised; the YELLOW card indicates you have 30 seconds left; and the RED card indicates you have reached your 3-minute limit and must stop.

V) PETITIONS, REQUESTS & COMMUNICATIONS

VI) DEPARTMENTS & COMMITTEE REPORTS

A. CITY ADMINISTRATOR REPORT & AGENDA ITEMS

1. Update on future purchase ID Verification /Background service access from TransUnion – TLOxp or HireRight
2. Update on Staff Trainings
3. WWTF Updates
4. Approval of Employment Offer to Caleb Timmerman
5. Updates on other Part-Time & Full-Time opportunities
6. Request to maintain current hourly rate for Deputy Clerk

B. ORONOCO COUNTY LAW ENFORCEMENT

C. WATER & SEWER – CITY ENGINEER JOE PALEN

1. UPDATE: CONSTRUCTION STATUS – WWTF Contract 1 project
2. UPDATE: SANITARY SEWER COLLECTIONS SYSTEM AND WATERMAIN IMPROVEMENT CONTRACTS 2-3
3. ACTION: Approve Water and Sewer Rates for initial installation – see memo in packet with Recommendation.

D. PLANNING AND ZONING

1. ACTION: Resolution 2024-08 Lot Split at 405 2nd Ave NE Oronoco
2. ACTION: Sign Variance at 1460 Cedar Center Ave SE Oronoco
Resolution 2024-09A to Deny - Resolution 2024-09B to Approve.
3. ACTION: Motion to Approve the P&Z Commissioner
4. UPDATE: Update on the WSB Project

E. FIRE DEPARTMENT

F. FIRST RESPONDERS

G. DEVELOPMENT AUTHORITY (EDA)

1. ACTION: Approval of Kathy Gabel as the new EDA Member.
2. ACTION: Approval of Oronoco Economic Development Authority By-Laws

H. PARKS & TRAILS

1. ACTION: Recommend Approval for Kevin McDermott as a new Committee Member.
2. ACTION: Recommend Approval for “Music in Park” 7-8 p.m., Sunday Evenings – Total \$1,825.00 (It will be covered by Recreational Activities account #100-45120-42996, \$2,500 is in the budget.
3. ACTION: MNDOT Letter wording for Peninsula purchase in Lake Shady Lakebed.

I. PUBLIC WORKS – CAIN DOLAN PUBLIC WORKS DIRECTOR

1. UPDATE: Seasonal Grounds Keeper, Janitor Position, etc.
2. UPDATE: City LOGO’s/ Branding for City Equipment/Vehicles and apparel for City Staff-Council.

J. COMMUNITY CENTER

VII) UNFINISHED BUSINESS

1. UPDATE: Personnel Policy

VIII) NEW BUSINESS

- 1. **ACTION: Resolution 2024-10 Approving Highway Use Hold Harmless Agreement with Downtown Oronoco Gold Rush, Inc. – August 15-18, 2024**
- 2. **ACTION: Resolution 2024-11 Approving the designated use of Rights-of-Way to Downtown Oronoco Gold Rush, Inc, - August 15-18, 2024**
- 3. **ACTION: Resolution 2024 -12 To Amend Committee Appointments.**
- 4. **ACTION: Resolution 2024-13 Accepting Donations from Downtown Oronoco Gold Rush in the amount of \$1,500.00 to be used for Night to Unite.**
- 5. **ACTION: Resolution 2024-14 to Establish a Local Board of Appeals and Equalization Pursuant to Minnesota Statue 274.014, Subd.3 Paragraph C.**
- 6. **ACTION: Motion to approve the Joint Powers Agreement between the City of Oronoco and Olmsted County for Outdoor Warning Siren.**
- 7. **ACTION: Resolution 2024-15 Authorizing Signatory Changes**
- 8. **ACTION: Resolution 2024-16 –Use of Public Safety Aid Dollars Received in December, 2023.**

IX) CONSENT AGENDA – Approve all items with one motion → M: _____ 2nd: _____ Vote: _____

- 1. **ACTION:** Staab Pay Request #28 \$103,878.10 with 2.50% retainage (cover pg. only)
- 2. **ACTION:** Fitzgerald’s Pay Request #25 for \$257,087.61 with 5% retainage (cover pg. only)
- 3. FYI: First Responder meeting minutes 04/01/24
- 4. FYI: Fire Department meeting minutes 03/11/24
- 5. FYI: Fire Relief meeting minutes 03/11/24
- 6. FYI: Water & Sewer meeting minutes 04/09/24
- 7. FYI: Oronoco Economic Development Authority minutes of 03/26/24
- 8. FYI: EDA Director’s Update – Rebecca Charles
- 9. FINANCIALS
 - a. *Water Summary for March 2024
 - b. *Frandsen Bank & Trust Account Summary
 - c. *Revenue & Expense Report YTD as of March 31, 2024
 - d. *March 2024 Check Register

X) ADJOURNMENT → M: _____ 2nd: _____ Vote: _____ AT: _____ PM