

**Olmsted Soil and Water Conservation District (SWCD) Policy for the:
2024-2026: City of Oronoco Well Sealing Program**

(Policy approved: February 22, 2024 Board meeting)

Olmsted SWCD State Cost Share policy shall follow the provisions of the Board of Water and Soil Resources (BWSR) Conservation Contracts Program Policy V.1.00 per BWSR Board Order #23-54 dated 8/24/23 and associated grant C24-0035- (City of) Oronoco Private Well Sealing Round 2 including the following:

1. The landowner must sign and date designated areas of the Olmsted SWCD State Cost Share Contract.
2. The cost-share contract will be submitted to the Olmsted SWCD Board of Supervisors (the Board) or its designee for their review and approval. The landowner will receive written notification of the Boards action within 15 days of said approval.
3. The landowner **must not** start construction on the practice until the Board approves the cost-share contract. Projects started before SWCD Board approval will be ineligible for state cost share funding.
4. Cost Share Amount – Total well sealing cost share will be 80% not to exceed \$3,000 per well. If a well owner meets the financial hardship eligibility as outlined in the application, 80% of all eligible costs related to the well sealing can be covered by the program. The Olmsted County well sealing permit fee is cost sharable. The well sealing log must be submitted along with the itemized invoice from the certified well driller.
5. Shared wells with multiple residences - the landowner with the shared well located on their property will be the responsible representative for the group. The representative will be the contract holder and receive payment on behalf of the group.
6. State and non-state funding combined may not exceed 100% of eligible costs.
7. All required county or state well sealing permits must be obtained prior to sealing the well.
8. Well sealing must meet technical standards and specifications for well sealing as outlined in MN Rules Chapter 4725 subp. 4725.3850 (sealing well or boring)
9. Construction of a cost-share practice must be started within 1 year of the Board approved contract unless otherwise specified in the contract. Projects not completed within that time frame will be cancelled unless amended by Board approval. The amendment must be approved prior to the end of the contract and fall within the approved grant period.
10. If the cost estimate of the project exceeds **\$10,000.00**, the Board requires the landowner receive at least two bids for the entire cost-share project.
11. Landowner is responsible for all landscaping repairs & maintenance following well sealing.
12. Before final payment is approved by the Board:
 - a. The practice will be certified by a SWCD Technician or Technical Service Provider.
 - b. The **landowner must submit all invoices for reimbursement.**
 - c. **Invoices must be dated & itemized according to the practice components and when work was performed (dates/hours worked, supplies required, and equipment utilized.)**
 - d. **Well sealing practices must provide the well log signed by your licensed well driller.**
 - e. The landowner must sign a cost share voucher.
 - f. Private work is NOT an eligible component of the cost share practice.

Landowner Signature: _____ Date: _____

SWCD Representative: _____

***NOTE: Please provide copy of signed document to landowner**