

**City of Oronoco
City Council
AGENDA**

December 19, 2023

Regular Meeting @ 6:30 pm

<https://us02web.zoom.us/j/87357004539>

I) CALL TO ORDER

II) ROLL CALL

Mayor Ryland Eichhorst
 Councilor Paul Pendergrass

Councilor Jim Phillips
 Councilor Jim Richards
 Councilor Carl Krause

STAFF PRESENT:

City Engineer Joe Palen
 City Attorney Mike Flaherty

Interim City Administrator Shirley Slater-Schulte
 Public Works Director Cain Dolan
 Deputy Clerk Ranae While

III) APPROVAL OF AGENDA (as is or as amended)

M: _____ **2nd:** _____ **Vote:** _____

IV) PRESENTATION

A. Outstanding Citizen Award Presentation

V) PUBLIC HEARINGS

a) Delinquent Water Bills

- i) Council Discussion on Delinquent Water Bills to be certified by County Auditor
- ii) Open Public Hearing
- iii) Close Public Hearing
- iv) *ACTION: Resolution 2023-29 Assessing Delinquent Waer Bills to Property Taxes

b) TRUTH-IN-TAXATION

- i) Council Discussion on 2024 Final Budget and Tax Levy
- ii) Open Public Hearing
- iii) Close Public Hearing
- iv) *ACTION: Resolution 2023-30 Approving 2024 Final Budget and Tax Levy

VI) PUBLIC FORUM (3-minute time limit per person)

The City Council welcomes and encourages participation from community members. Please keep in mind that your comments must be pertinent to City business and must adhere to Data Privacy Rules, no employee’s name may be used. Please do not expect action from the Council this evening regarding your concerns. To address the City Council during Public Forum, please step up to the podium and state your name and address and fill out the form provided. Speakers will be recognized only once.

You will be timed. Begin speaking when the GREEN card is raised; the YELLOW card indicates you have 30 seconds left; and the RED card indicates you have reached your 3-minute limit and must stop.

VII) PETITIONS, REQUESTS & COMMUNICATIONS

VIII) DEPARTMENTS & COMMITTEE REPORTS

A. ORONOCO COUNTY LAW ENFORCEMENT

1. FYI: ~~Incidents/Calls: September 2023~~ Report is unavailable, but Sgt. Rinn may be present

B. WATER & SEWER – CITY ENGINEER JOE PALEN

1. UPDATE: WWTF Contract 1 project – Construction Status Update Memo
2. UPDATE: Sanitary Sewer Collection System and Watermain Improvements Contracts 2-3
3. *ACTION: Stantec Wastewater Project Construction Services budget transfer request letter

C. STREETS AND ROADS

D. PLANNING AND ZONING

1. *ACTION: REQUEST FOR LOT SPLIT AND VARIANCE AT 450 2ND AVE NW
 - i. Resolution 2023-31 Approving/Denying Lot Split
 - ii. Resolution 2023-32 Approving/Denying Variance
2. UPDATE: Two Sisters Development Agreement

E. FIRE DEPARTMENT

1. *ACTION: Approve Resolution-33 AFG Grant with Olmsted County Fire Departments
2. ACTION: Approve Victor Stetson resignation
3. ACTION: Approve Adam Schaefer retirement (17 years of service)
4. ACTION: Approve Fire Department Officers:
 - i. Fire Chief - Dan Sundt
 - ii. Assistant Chief(s) - Cain Dolan and Laife Denning
 - iii. Training Officer - Johann Sonnenberg

F. ORONOCO FIRE RELIEF ASSOCIATION

1. ACTION: Approve Fire Relief Association Officers:
 - i. President – Mike Klennert
 - ii. Vice President – Cain Dolan
 - iii. Secretary – Nate Klennert
 - iv. Treasurer – Chris Bachman
 - v. Trustee(s) – Laife Denning and Chris Buller

G. FIRST RESPONDERS

1. ACTION: Approve First Responder Officers:
 - i. Director: Dan Sundt
 - ii. Assistant Director: Chris Inman
 - iii. Deputy Assistant: Danielle Johnson
 - iv. Training Officer: Johann Sonnenberg
 - v. Secretary: Christina Inman

H. EMERGENCY OPERATIONS

I. ECONOMIC DEVELOPMENT AUTHORITY (EDA)

1. ACTION: EDA vacancy interview process – January
2. UPDATE: EDA is developing a Community Engagement Plan for early 2024

J. PARKS & TRAILS

K. GOLD RUSH

L. PUBLIC WORKS – PUBLIC WORKS DIRECTOR CAIN DOLAN

M. PERSONNEL/COMMUNITY CENTER

1. *ACTION: Approve Virtually Unique contract
2. *ACTION: Approve Part Time Administrative Assistance repost
3. *ACTION: Approve ESST option

VII) UNFINISHED BUSINESS

- A. *ACTION: Approve WM Garbage Contract

VIII) NEW BUSINESS

- A. *ACTION: Approve Resolution 2023-34 ARPA funds expenditures

IX) CONSENT AGENDA – Approve all items with one motion → M: _____ 2nd: _____ Vote: _____

1. *ACTION: Staab construction Pay Request #23 for \$119,215.50 (cover pg only in packet)
2. *ACTION: Fitzgerald Excavating & Trucking Pay Request #22 for \$640,489.76 (cover pg only in packet)
3. *ACTION: Final Pay request and letter for Riverwood Hills Park Pathway Improvements totaling \$8,842.00
4. *ACTION: City Council meeting minutes 10/17/23 approval
5. *ACTION: City Council meeting minutes 11/21/23 approval
6. *FYI: First Responder meeting minutes Dec 2023
7. *FYI: Fire Department meeting minutes Nov 2023
8. *FYI: Fire Relief meeting minutes Nov 2023
9. *FYI: Water & Sewer meeting minutes 12/12/23
10. *FYI: Planning & Zoning meeting minutes 11/15/23
11. *FYI: EDA meeting minutes 9/26/23
12. *FYI: EDA meeting minutes 11/28/23
13. *FYI: Resident Notice #34 available to public at City Hall and on City Website & Facebook
14. FYI: First Responder Calls: 3 city, 8 township
15. FYI: Fire Department Runs: 1 (11/17 Structure Fire (PIFD mutual aid))
16. FYI: Fire Department: Acceptance of new Can-Am Defender purchased by using Fire Relief gambling funds
17. *FYI: Building permit November 2023 report
18. *ACTION: FINANCIALS
 - a. *Water Summary for November 2023
 - b. *Frandsen Bank & Trust Account Summary
 - c. *Revenue & Expense Report YTD as of November 30, 2023
 - d. *November Check Register

X) ADJOURNMENT → M: _____ 2nd: _____ Vote: _____ AT: _____ PM