

City of Oronoco
City Council
Regular Meeting October 18, 2022
MINUTES

<https://us02web.zoom.us/j/89245859002>

I) Call to Order

Mayor Eichhorst called the meeting to order at 6:30 p.m.

II) ROLL CALL

Present: Mayor Eichhorst; Councilors Jim Phillips, Dana Bergner, Jim Richards

Absent: Councilor Carl Krause

Others Present: Mike Flaherty, Consulting City Attorney

Joe Palen, Consulting City Engineer

Phil Carlson, Consulting City Planner

City Administrator Sunny Bjorklund Schultz VIA ZOOM

III) APPROVAL OF AGENDA (as is or as amended)

Motion by Eichhorst, seconded by Bergner, to approve Revised Agenda as presented prior to meeting and as amended by Mayor Eichhorst to add AARP letter as Item 1 under VII: Petitions, Requests & Communications and Outstanding Citizen Committee as Item 3 under IX: New Business.

Voice vote followed; Motion carried (4-0).

IV) APPROVAL OF MINUTES

A. 08/03/22 City Council Budget Workshop

B. 08/16.22 City Council Regular Meeting

C. 08.30/22 City Council Budget Workshop

D. 09/07/22 City Council Budget Workshop

E. 09/14/22 City Council Budget Workshop

F. 09/20/22 City Council Budget Workshop

G. 09/20/22 City Council Regular Meeting

Motion by Phillips, seconded by Richards, to approve minutes as presented.

Voice vote followed; motion carried (4-0).

V) PUBLIC FORUM (3-minute time limit per person)

No speakers.

VI) DEPARTMENTS & COMMITTEE REPORTS

A. OCSO – Sgt. Mark Chambers

1. Not present; no report.

Administrator did note that law enforcement will be at November 1 Public Hearing as requested.

B. FIRE DEPARTMENT

Fire Chief Dan Sundt was present to provide overview and, specifically, to speak to action items as noted under Item B.5.

1. *FYI: OFD Relief Association Minutes of September 12, 2022

2. *FYI: OFD Fire Department Minutes of September 12, 2022

3. FYI: September RUNS = 5 (9/20 Rochester mutual aid; 9/25 PIFD garage fire, mutual aid; 10/4 PIFD shed fire, mutual aid; 10/7 smoke alarm; 10/8 PIFD house fire, mutual aid)
4. UPDATE: OCTOBER 12, 5-7p.m., OPEN HOUSE for FIRE PREVENTION WEEK. Theme this year is "Fire won't wait. Plan your escape"
5. ***ACTION ITEMS: Quotes and Estimates**
 - a) \$ 2,044.99 Ancom: 2 of each, pagers, chargers, batteries, 3-yr extended warranty
Proposed funding: COMPEER Grant
Motion by Richards, seconded by Phillips, to approve Ancom order as presented.
Voice vote followed; motion carried (4-0).
 - b) \$ 1,605.00 Fire Safety USA: 25-ft hose and related, with shipping estimate
Motion by Eichhorst, seconded by Richards, to approve Fire Safety USA 25-foot hose and related order as presented.
Voice vote followed; motion carried (4-0).
 - c) \$21,200.00 Fire Safety USA: CET Skid Unit incl'g 300 gal. tank, 20hp Honda motor...
Proposed funding: 592 trk sale (\$9,449), balance from gambling eq. fund
Motion by Bergner, seconded by Phillips, to approve Fire Safety USA CET Skid Unit and related order as presented.
Voice vote followed; motion carried (4-0).
 - d) \$ 7,248.07 Space Concepts: storage and shelves (Request is for \$7,500.00)
Proposed funding: general equipment funds from both OFR and OFD
Motion by Eichhorst, seconded by Richards, to approve Space Concepts storage and shelves up to \$7,500 as presented.
Voice vote followed; motion carried (4-0).
6. ***FYI: BILLS**
 - a) \$75.00 Olmsted County: misc. consumable fees, 7/25 water access for vehicle burn
 - b) \$10.98 Emergency Medical Products: child mask and related
 - c) \$225.31 Emergency Medical Products: supplies
 - d) \$1,000.00 Riverland Community College: Driving Emergency Vehicles (3 hours)
 - e) \$38.90 Johann Sonnenberg: reimbursement for batteries (Costco receipt)

C. FIRST RESPONDERS

1. FYI: August RUNS: 7 City; 9 Township
2. ***FYI: BILLS**
 - a) \$555.00 Cat Personal Safety Training: PAD-PAK-01 AED Pads w/battery pack
 - b) \$845.00 Cat Personal Safety Training: 13 BLS CPR AED Training Certificates
 - c) \$534.77 Tonya Dreesman: Reimbursements for Amazon (72.79+48.83+7.29); Galls (405.86)Motion by Richards, seconded by Bergner, to approve Items B.6.d and C.2.a-c as presented. (These items exceed \$500 limit and require Council approval.)
Voice vote followed; motion carried (4-0).

D. WATER & SEWER – CITY ENGINEER JOE PALEN

1. ***FYI:** Unapproved Minutes of October 11, 2022 Water & Sewer Committee meeting
2. **Update:** WWTF Contract 1 project
3. ***ACTION:** Staab Letter of 09/27/22 re: \$16,922 increase in dome costs

Motion by Eichhorst, seconded by Bergner, to share increased cost of domes for the Wastewater Treatment Facility, with both Contractor and City paying 50% of total cost of \$16,922, was recommended by the Water & Sewer Committee.
Voice vote followed; motion carried (4-0).

4. ***ACTION:** **WWTF Contract 1 Change Order #1**
 Resolution 2022-25: Approving WWTF Contract 1 Change Order #1
Motion by Eichhorst, seconded by Richards, to adopt Resolution 2022-25 approving WWTF Contract 1 Change Order #1 as presented. (Change = net deduct of \$49,110)
Voice vote followed; motion carried (4-0).

5. ***ACTION:** **WWTF Contract 2-3 Change Order #1**
 Resolution 2022-26: Approving WWTF Contract 2-3 Change Order #1
Motion by Bergner, seconded by Eichhorst, to adopt Resolution 2022-26 approving WWTF Contract 2-3 Change Order #1 as presented. (Change = net zero).
Voice vote followed; motion carried (4-0).

6. ***ACTION:** **RDO Estimate for Generator Repair**
Public Works Director Cain Dolan explained the problem with the injection pump on the generator and proposed repair.
 Motion by Eichhorst, seconded by Richards, to approve up to \$1,195.43 for removal and re-installation of injection pump per RDO Equipment estimate as presented.
Voice vote followed; motion carried (4-0).
 Motion by Eichhorst, seconded by Bergner, to approve up to \$1,400 for the repair of the generator injection pump by Rochester Fuel Injection as presented.
Voice vote followed; motion carried (4-0).

7. Update: Resident Notice #12 available to public at City Hall and on City Website & Facebook

E. **STREETS & ROADS** – None.

F. **PUBLIC WORKS** – None.

G. **PLANNING & ZONING**

1. ***FYI:** Minutes of 09/08/22 Meeting – Approved on 10/13/22
2. ***FYI:** Minutes of 10/13/22 Meeting – Unapproved
3. **ACTION:** **REQUEST FOR A LAND USE PLAN AMENDMENT AND REZONING**
 AT 710 MINNESOTA AVENUE SOUTH, ORONOCO, MINNESOTA

Property Owners Patrick and Sherri Hawkins and their attorney, Dan Ohly, were present to speak to the applications. Also speaking to the matters were consulting City Planner Phil Carlson and City Attorney Mike Flaherty. Councilors Phillips and Richards, who also serve on the Oronoco Planning & Zoning Commission, also provided background and spoke to the Commission's recommendations.

For the record, it is noted that the house structure has been vacant for at least two years and, as such, statutorily loses all grandfathering as a residence.

Motion by Eichhorst, seconded by Phillips, to adopt Resolution 2022-27b Denying Request for a Land Use Plan Amendment and Rezoning as presented.

Roll call vote followed; Motion carried (3-1; Bergner opposed).

4. **ACTION:** **REQUEST FOR AN ADMINISTRATIVE SUBDIVISION AND VARIANCE TO LOT SIZE**
 AT 710 MINNESOTA AVENUE SOUTH, ORONOCO, MINNESOTA

*Resolution 2022-28a Approving Lot Split and Variance

*Resolution 2022-28b Denying Lot Split and Variance

Motion by Eichhorst, seconded by Phillips, to (a) table consideration of Resolutions 2022-28a and 2022-28b until the November 15 Council meeting and (b) exercise its right to a 60-day extension pending the city attorney's review of the resolution language as recommended by the City Attorney Flaherty.

Flaherty noted that the property owners could chose to withdraw their request for an Administrative Subdivision and Variance to Lot Size, as well.

Voice vote followed; Motion carried (3-0; Bergner abstained).

H. PARKS & TRAILS

1. *FYI: Minutes of 07/05/22 Meeting – Unapproved (no meetings Aug or Sept)
2. *FYI: Minutes of 10/03/22 Meeting – Unapproved
3. ACTION: Quotes for Picnic Tables & Trash Cans

Motion by Bergner, seconded by Richards, to approve up to \$15,000 for the purchase of Pilot Rock picnic tables and trash receptacles from RJ Thomas Mfg. Co., Inc. as presented.
Voice vote followed; Motion carried (4-0).

4. ACTION: Quotes from Arborists of Rochester
Motion by Eichhorst, seconded by Bergner, to approve up to \$12,000 for work as estimated by and to be completed by Arborists of Rochester LLC at Oronoco Park and River Park.
Voice vote followed; Motion carried (4-0).

5. *ACTION: Resolution 2022-29 Approving Grant Contract Agreement with State
Motion by Eichhorst, seconded by Richards, to adopt Resolution 2022-29 Approving Grant Contract Agreement with State as presented.
As noted in the Resolution, the grant application was submitted by the Parks & Trails Committee (without prior Council approval). The grant award/contract reflects a commencement date effective April 15, 2022, with an expiration date on or before June 30, 2025. The total project cost is \$15,446 with no matching requirement. However, the City has opted to provide a match of at least \$5,990, leaving the State's award of costs not to exceed \$9,456.
Roll call vote followed; Motion carried (4-0).

I. DOWNTOWN ORONOCO GOLD RUSH DAYS – Chair, Mayor Ryland Eichhorst

1. *FYI: Minutes of 09/12/22 Meeting –UNAPPROVED
2. *ACTION: Resolution 2022-30 Returning \$3,000 donation (no 2022 fireworks)
Motion by Bergner, seconded by Richards, to adopt Resolution 2022-30 approving the return of \$3,000 donation to Gold Rush.
Roll call vote followed; Motion carried (4-0).

J. PERSONNEL/COMMUNITY CENTER

1. Update: Special Project Assistant
 2. Update: Administrative Assistant
- Administrator Bjorklund Schultz gave an update on the Special Project Assistant posted that previously ran in the City's official newspaper, noting that she intended to re-post that position and to move on the Administrative Assistant posting, as well. Bjorklund Schultz noted that the proposed

action in no way reflected on either of the two applicants, but that she wished only to broaden the pool of applicants and advertise in other outlets for a broader reach.

3. ***ACTION:** Quote from Sound and Media Solutions re: Audio/Visual equipment in Chambers Motion by Bergner, seconded by Phillips, to table action on this matter to allow staff to obtain additional information.
Voice vote followed; Motion carried (4-0).

VII) **PETITIONS, REQUESTS & COMMUNICATIONS**

A. **AARP Letter**

Motion by Eichhorst, seconded by Phillips, to approve signing a Membership Letter with AARP in support of Oronoco Age Friendly.
Voice vote followed; Motion carried (4-0).

VIII) **UNFINISHED BUSINESS**

IX) **NEW BUSINESS**

Given the time, Administrator Bjorklund Schultz agreed that Items 1 and 2 could be tabled.

1. *Discussion re: City Commissions and Committees*
2. *Schedule final budget workshop before setting 2023 Final Budget and Levy*
3. *Outstanding Citizen Committee*

Mayor Eichhorst noted that the award would be made at the December meeting.

X) **CONSENT AGENDA – Approve all items with one motion**

1. ***ACTION:** Staab construction Pay Request #10 for \$1,830,890.35
2. ***ACTION:** Fitzgerald Excavating & Trucking Pay Request #8 for \$656,445.66
3. ***FYI:** 3rd Quarter Building Permits
4. ***ACTION:** FINANCIALS
 - a. ~~Frandsen Bank & Trust (formerly Pine Island Bank) report – will follow~~
 - b. ***Invoice Status Report for September 2022**
 - c. ***Water Summary for September 2022**
 - d. ***Budget Comparison as of September 30, 2022 (with YTD actuals as %age of CY budget)**

Motion by Eichhorst, seconded by Phillips, to approve the Consent Agenda as presented, with the removal of Item 4.a.

Voice vote followed; Motion carried (4-0).

XI) **ADJOURNMENT**

Motion by Eichhorst, seconded by Phillips, to adjourn the October 18, 2022 Regular Council meeting at 8:48 p.m.

Motion carried by unanimous consent.



Ryland Eichhorst, Mayor

Attest:



Sunny Bjorklund Schultz, City Administrator