

**City of Oronoco**  
**Tuesday, July 21, 2020 & Thursday and August 6 @ 6 PM**  
**Regular City Council Meeting @ 7:00 pm**

**I. CALL TO ORDER**

Called Meeting to order at 7:10PM

**II. ROLL CALL**

**Present: Mayor Ryland Eichhorst, Councilor Trish Shields, Councilor Carl Krause, Councilor Lori Novak (Zoom), Councilor Nancy Quimby, City Engineer Joe Palen, City Clerk Jerilyn Horton-Richter**

**III. APPROVAL OF AGENDA**

**Attorney is going to join us at 730PM per Mayor Ryland Eichhorst, add on will be G.1 Gold Rush that resigned. Add also new business XI.B Hubbard approachment agreement. Move up E2 2019 Audit to Sargent Carmike and before the Fire Department. Second move up would be .F would be ordinance and resolutions would be sign variance and land use map to personnel and reviews. Add XI.B to E.7 ordinance and resolution area.**

**Mayor Ryland Eichhorst motion to approve, Councilor Trish Shields seconds.  
5-0 motion carried.**

**IV. PUBLIC FORUM (3-minute time limit per person)** “The City Council welcomes and encourages participation from community members. Please keep in mind that your comments must be pertinent to City business and must adhere to Data Privacy Rules, no employee’s name may be used. Please do not expect action from the Council this evening regarding your concerns. We also request that your comments be limited to three (3) minutes, speakers will be recognized only once. At this time, we ask that anyone who would like to address the City Council to please step up to the podium and state your name and address and fill out the form provided.”

Jim Thompson - Thompson Garage Door wants to have sign at end of building so people can see it. He wants it viewed off of hwy 52. They are a business that can bring people to Oronoco to shop. We are the ones that got rid of the gentlemen’s club billboard. We are not trying to brag we cannot afford the billboard. We have to advertise our business is struggling. We are trying to keep it open. We want to keep our employees and we have 20 employees.

Close public forum at 7:19pm.

**V. DEPARTMENTS & COMMITTEE REPORTS**

**A. OCSO ~ Sgt. Rick Carmack**

Andrew from Smith & Schaeffer is here to discuss the 2019 Audit. All the numbers in this book are line by line more detail. Andrew sat down with City Staff on June 25 and went through the book line by line. Included in the book was an opinion. He went over a brief overview and stated that our change in fund balance is down but due to capital improvement we are above normal and still have access. Total expenditures are down to prior year. Snow Removal was up. Most our expenses are in Public Works. We have 88% reserves and funds and our City is Healthy financially.

Mayor Ryland Eichhorst has question on slide 12 about \$400,000 wastewater treatment study? He wants to know if those fees are for reimbursements for PFA? Joe Palen said no big projects with water so it should of all been reimbursed. Councilor Trish Shields stated all the money was there and the reimbursement should show up on that.

**B. FIRE DEPARTMENT\* ~ Dan Sundt, Fire Chief**

1. Runs: Runs = 5 (7/13 (MFD mutual aide-cancelled), 7/13 (lift assist), 7/5 (CO), 7/2 (MVA-Assist OFR), 6/21 (Motorcycle MVA-Assist OFR))

Dan Sundt stated they were called for mutual aid but it was cancelled on the way, he also said they have had 3 lift assist calls, and a CO call and two calls were township a car crash, and the other motorcycle crash around a sharp corner until they could get the person out of the ditch.

2. Billing for runs and process for invoice payments

Dan stated he didn't feel any of their calls were billable. Councilor Trish Shields stated a CO call should be billed she said she was billed for that. Councilor Carl Krause stated he was with Dan that taxes should pay for that. Councilor Trish Shields wants to know about pool fills? Dan stated that was up to the City. Mayor Ryland Eichhorst understands that calls being cancelled he can understand not being billed for that. But he feels any assisting in fire work or assist this should be billed. Billing helps subsidize the cost of Fire work and equipment. Councilor Trish Shields stated we have to pay for technology and it needs to be balanced and so does equipment. Dan stated he understands they need to do better at billing, and Councilor Trish Shields said there should be a fee schedule and everyone should be treated equally in billing. Councilor Carl Krause feels if it's a big house fire charge them a general call don't charge. Dan stated some departments don't charge at all, some do. Dan would like to see what other small towns do and get an idea of how they bill. He would like a consistent of idea. Mayor Ryland Eichhorst would like him to exercise a fee schedule and get one in place. Mayor Ryland Eichhorst would like Dan to research billing and fees and check with other small towns. He would like to be a action item. Mayor Ryland Eichhorst stated there was a resident today that was installing a pool and filling a pool offering a fire hose to fill it with fire hydrant. Mayor Ryland Eichhorst says the owner needs a water meter installed at the fire hydrant to measure the water used. Public works reports to public health on our water use, and we have to be accountable for all our water, so we would like a meter installed before this is done. We have to be able to account for our water. Mayor Ryland Eichhorst wants him to communicate with the City what is going on with pools and when he using City Water. Mayor Ryland Eichhorst would like Dan Sundt to work with Dan Howard on this. Councilor Trish Shields wants to know if the Fire Department has their own credit card? Dan Sundt stated he doesn't have one, and Council thinks he should have his own for the Department that way things are not mixed with the City. Mayor Ryland Eichhorst wants him to check on other cities.

C. FIRST RESPONDERS\* ~ Chris Inman, 1st Responder Director

1. Runs: 5 city, 6 twp.

Dan stated they all did CPR certified recently. EOC has nothing.

XI. NEW BUSINESS

B.- Hubard Encroachment –

Mayor Ryland Eichhorst stated at 125 East Center Street approaches into the alley 1.5 feet and they are in processing of selling it, they want in the agreement that the City cannot come back on them for this.

Mayor Ryland Eichhorst motions to approve agreement, Councilor Trish Shields seconds it.

All in favor 5-0

Motion carried.

D. EOC ~ Pat McGovern, Director

E. PERSONNEL / COMMUNITY CENTER:

1. City Hall remodel

Mayor Ryland Eichhorst stated we have had communications with Stantec's Architect last few months regarding this and with Joe Palen. Joe Palen discussed that he put a number together and one was \$10-12,000 to add glass window and wall adjusting upstairs. Second item was cost of 40x40 building would be \$427,000 for a standalone building or addition. Lastly Joe said they were asked to put together a remodeling cost and there was a letter proposal in the packet for this professional services.

Mayor Ryland Eichhorst stated the breakdown with the office renovation would be \$45,000 but some engineering cost as well. And another option for \$75,000. Mayor Ryland Eichhorst thinks the current office situation is nice and arrangement is good, but some improvements would be nice to make it safer and more secure. Councilor Carl Krause wants to know why we don't all move upstairs. Joe Palen said it's nice to be able to see someone coming in and being safe and they need to see the Clerk. Mayor Ryland Eichhorst said he feels a Utility Clerk/Receptionist may happen mid-year next year. We are getting busy and needing more people and help with the City. Mayor Ryland Eichhorst sees the upstairs being a 2021 project and he feels we need the extra staff to help us with that process.

Mayor Ryland Eichhorst motions to proceed with bids and specs for lower level office improvements to decide how much this will cost, Councilor Trish Shields seconds it.

All in favor 5-0. Motion carried.

Joe Palen wanted to know if you wanted to do this on an hourly basis. Councilor Trish Shields thinks we should check into a northland building 40x40.

2. 2019 Audit

Motion by Mayor Ryland Eichhorst and Councilor Trish Shields seconds it. All in favor, 5-0. Motion carried.

3. Set Budget Workshop (August/early Sept.)

Mayor Ryland Eichhorst sets Meeting for Thursday August 20<sup>th</sup> at 6PM. Budget Meeting.

4. Bob the bug man (Bid)

Mayor Ryland Eichhorst stated there was a quote in our packet for couple options. Dan Howard stated we have good control of rodents but would like to keep having him spray.

Mayor Ryland Eichhorst stated \$414 plus \$194 for a year of spraying.

Mayor Ryland Eichhorst motions to approve Bob the Bug Man for \$608.00 for the year, Councilor Nancy Quimby seconds it. All in favor voice vote 5-0. Motion carried.

X. UNFINISHED BUSINESS

A. C.H Robinson's water usage billing

Mike Flaherty joined via cell phone for CH Robinson discussion

Mayor Ryland Eichhorst stated they went back over billing and there was an error in 2016 for a residential rate versus a commercial rate. We reviewed records and adjusted billing to commercial and fixed errors and we found over \$5,000 in money that we didn't collect and should have. We tabled it last month and brought it back for a Council decision. They did use this much water, however, it was our error in office staff. Mayor Ryland Eichhorst wants to know Mike's opinion. City Attorney researched charging the Business for the wrongful billing and he stated that league of MN Cities has a similar case on this but you can commence an action up to six years to go back on to retrieve the money and assess and charge the Business. You would have the ability to assess this Business or sometimes the City writes this off as a mistake depending on the nature of the mistake. Councilor Carl Krause asked if we had talked to them at all and wants us to send a letter and see if we can negotiate with them. Councilor Trish Shields asked when this was found, Dan Howard said it was discovered in February when we got new water equipment and meters. Councilor Lori Novak stated she cannot hear Mike well. Councilor Trish Shields makes motion to bill back one year from when we found the mistake she doesn't feel its fair to ask for all that back, Councilor Carl Krause seconds with discussion. Councilor Carl Krause would like to see letter sent to them to see if they will pay half and negotiate. Councilor Lori Novak feels we should not be billing them because it's our mistake. Councilor Nancy Quimby feels we should not bill them at all it's our own mistake she doesn't feel its right.

Councilor Carl Krause would like to see what they are willing to pay. Mayor Ryland Eichhorst feels CH Robinson is not expecting to pay anything, as it was our fault.

Councilor Trish Shields is withdrawing her motion and is motioning to forgive the bill, Councilor Carl Krause is second. Voice vote all in favor 5-0. Motion carried.

5. Dental plan for staff 2021

Will be discussed at the 2021 Budget meeting, August 20.

6. Staff Reviews (closed session)

Councilor Trish Shields motions to Open meeting Mayor Ryland Eichhorst seconds it. All in favor, 5-0. Motion carried. Back to open meeting.

Mayor Ryland Eichhorst explains closed meeting closed and open session back in session. Mayor Ryland Eichhorst explains they have discussed pay raises.

Mayor Ryland Eichhorst motions that would include all employees. He is stating Jerilyn will get a 8.3% increase effective 1/1/2021 and for Rebecca, she would get the training pay through 2020 and effective January 1 2021 a 1% raise. In case of Dan Howard a 4% increase effective January 1 2021 and Jim Ackman 5% increase jan 2021. Councilor Trish Shields seconds it with discussion. Councilor Trish Shields these numbers seem crazy, but we are keeping up with pay equity and keep them in range to avoid penalty. Balancing things for the future and they sound big. Mayor Ryland Eichhorst explains there is fines that go along with not keeping up pay equity. Councilor Carl Krause thinks if Rebecca should stay at training pay through 2021. Councilor Carl Krause thinks Dan Howard should get 5% increase. Mayor Ryland Eichhorst explains we have to balance everyone. Councilor Carl Krause feels if Rebecca gets a 10.6% raise, he can't see it and October the training is suppose to end. Councilor Trish Shields explains Rebecca will continue to train throughout 2021. Mayor Ryland Eichhorst feels Rebecca is worthy of the 10.6% increase. Councilor Lori Novak sees where we are coming from with the raises, and she wants to see more data, she wants to know can we afford it she wants to know if this is a training raise or pay equity or performance raise. Mayor Ryland Eichhorst stated that it's both training and pay equity. Councilor Lori Novak wants to know if we can table this to see proof. Councilor Trish Shields stated Jerilyn will not be at the normal pay grade until 2023. Councilor Carl Krause doesn't believe this is correct.

Councilor Nancy Quimby leaves the Council meeting.

Mayor Ryland Eichhorst wants to redo motion Councilor Trish Shields seconds

All in favor 4-0. Original motion to combine all the raises does not carry. Not carried.

Councilor Trish Shields motions to give Jim 5% increase January 1<sup>st</sup> and Mayor Ryland Eichhorst seconds. All in favor, 4-0. Motion carried.

Mayor Ryland Eichhorst motions Rebecca extend October pay training until December 31, 2020 and a 1% raise January 1<sup>st</sup>, 2021 on top of training pay she will get to keep so total of 10.6% raise, Councilor Trish Shields seconds it. All in favor aye 2 and naye 2. Vote is tied 2-2. Does not carry.

Councilor Trish Shields motions to increase Dan's pay January 1 2021 4% Councilor Carl Krause seconds it. All in favor 4-0. Motion passed.

Mayor Ryland Eichhorst motions to increase Jerilyn's pay 8.3%, January 1<sup>st</sup>, 2021 Councilor Trish Shields seconds it. All in favor 4-0. Motion carried.

Councilor Trish Shields motions to keep her training pay until December 31<sup>st</sup>, 2020 Councilor Lori Novak seconds it. All in favor 4-0. Motion carried.

Councilor Trish Shields motions to bring Rebecca's her future pay and training pay August meeting.

## F. ORDINANCES & RESOLUTIONS

### 1. Resolution 2020-7 – Sign Variance

Mayor Ryland Eichhorst stated we are looking at a Resolution for Sign Variance for Thompson Garage Door business. Councilor Trish Shields motions to approve the variance, Councilor Nancy Quimby seconds it. Mayor Ryland Eichhorst wanted to comment on size on the sign, and Councilor Trish Shields said Thompson sits above the grade and thinks this is a good plan and she would like to stick to code and she feels this sign will make a difference for their business. Councilor Trish Shields wants to support our local business and she thinks it's great. Our frontage is so varied compared to East and West side. Mayor Ryland Eichhorst stated we are in this situation by not having a good ordinance for visibility along Hwy 52. Councilor Carl Krause would like to see them get in compliance with our zoning conditions.

Voice vote all in favor 5-0. Motion carried.

### 2. Ordinance – 2020-2 FLUP

Joe Palen stated they had a public hearing in May and didn't have enough people, and had a new public hearing in July 9<sup>th</sup> and we had some modifications done to the interchange which added 108 acres to B2 and R2 we have map in front of Council for considerations. Based on comments from the property owner and planning and zoning. Mayor Ryland Eichhorst stated we haven't changed the map in 8 years and was hoping developers will come in for more homes. He stated we won't wait 8 years to

change it again. Joe Palen stated near the wastewater treatment plant there is 80 acres they plan to expand that FLUP area. Joe hopes it would be part of the City of Oronoco someday. Councilor Trish Shields doesn't like where they want to put the park n ride. She feels it's taking away of possible businesses' coming in. She feels it's desirable for a business wanting to locate here. Councilor Carl Krause agrees with Councilor Trish Shields on this. Mayor Ryland Eichhorst feels Kasson and Pine Island have larger park n rides and stated most are close to a Kwik Trip. Councilor Carl Krause would like to see it on non-valuable land. Joe Palen said it's most effective in a easy access off of Hwy 52. Councilor Trish Shields motions approve FLP with the set change for mobility interchange near corridor of Hwy 52 and 100<sup>th</sup> street, Mayor Ryland Eichhorst seconds it. All in favor 5-0. Voice Vote. Motion carried

G. DOWNTOWN ORONOCO GOLD RUSH DAYS\* - Chair. Mayor Ryland Eichhorst

H. PARKS & TRAILS\* – Katie Dudley, Chair

1. River Park flood repair (pay request)

Mayor Ryland Eichhorst motions to approve SL Contracting pay request for River Park flood repair - \$30,202.38. Councilor Carl Krause seconds it. All in favor, 4-0. Motion carried.

2. River Park bank repair (pay request)

Mayor Ryland Eichhorst motions to approve SL Contracting pay request for River Park bank erosion \$21,075.88. Councilor Carl Krause second. All in favor, 4-0. Motion carried.

3. Allis Park (pay request)

Mayor Ryland Eichhorst motions to approve SL Contracting pay request for Allis park \$68,201.24 motion to approve Councilor Trish Shields seconds it. All in favor, 4-0. Motion carried.

4. Arborists (2 bids)

Councilor Carl Krause motions to approve Arborists bids for \$834.00 and \$2,156.001 Councilor Trish Shields seconds. All in favor, 4-0. Motion carried.

5. Mulch for Community Center swing area

Mayor Ryland Eichhorst motion to purchase mulch up to \$1,200. Councilor Carl Krause seconds. All in favor, 4-0. Motion carried.

NOTE. Due to the late evening time, Councilor Trish Shields motion to end this meeting and have another one in two weeks, August 6 at 6 PM. Councilor Lori Novak seconds it. All in favor, 4-0. Motion carried. Motion to adjourn 10:31 PM.

**August 6, 2020 at 6 PM.**

**Call to Order**

**Roll Call: Present: Mayor Ryland Eichhorst, Councilor Trish Shields, Councilor Carl Krause, Councilor Lori Novak, Councilor Nancy Quimby, City Engineer Joe Palen, City Clerk Jerilyn Horton-Richter**

Continue meeting agenda from July 21 City Council Meeting:

H PARKS & TRAILS\* - Katie Dudley, Chair

6. Exploring electrical at Oronoco Park for campground

Councilor Trish Shields is stepping down as a Councilor, as she is directly connected to this. Her brother lives with her and his two employees are living in a camper at Oronoco Park. They are offering to install electric and water lines in place of paying for Camping fees. Dan Howard got a quote from Haley for Electrical at the Campground and at that time quoted \$6,488.00 and Peoples Coop quoted \$9,000.00. Those quotes are based on four spots, but there is are 8 camping spots. Dan Howard contacted Olmsted County Inspector on this, and they also want Engineer to do the design work. Councilor Trish Shields said her brother is offering to do this free of charge to have rent free on the camper for the summer. Mayor Ryland Eichhorst feels we need to have Inspector and Engineer involved on this. Joe Palen stated a study on this would involve a Health Department Permit, he said

this study would involve making sure water is not contaminated along with layout and plans of water and electrical hookups and put together a memo to summarize all this it will cost around \$2,500-\$3,000.00 to do a feasibility plan design plan. Councilor Carl Krause doesn't know why we need a feasibility study he feels it's a waste of money. Councilor Trish Shields would feel better if we did it right and protect ourselves and have Stantec do the mapping of where they want the lines. Mayor Ryland Eichhorst wants to know total in mapping and plans and layout? Joe Palen stated we need to finalize the documents and work with contractor and if your going to bid it or get quotes. So total \$5,000-\$6,000 total for both steps of project. Councilor Carl Krause said he didn't feel state inspector would pass it if it wasn't right, so he felt involving a Engineer is waste of money. Mayor Ryland Eichhorst feels there is risk involved with not having a Engineer to be sure the project is correct. Joe Palen stated that no State or County inspector would come look at it, and he said there is terms and conditions you have to follow when you apply for it and you will need a Engineer involved. Councilor Lori Novak feels no matter what, the same process will be followed so we do not need to get the feasibility report if it's not necessary. Joe Palen stated it will give you the figure which gives you value, and project cost. Councilor Carl Krause feels we have a good offer right now from Councilor Trish Shields brother and he feels we should take it without the Engineering. Councilor Lori Novak wants to know what investment we will get in return from this. She stated we could raise the camping fees now that there is electric and water. Councilor Trish Shields stated there is a shortage of seasonal camping spots available in the area. Councilor Trish Shields stated they would also be responsible for removing all wastewater. Dan Howard stated if we are going to do this, we know it's going to cost \$9,000 to get power over at campground from People's Coop. Mayor Ryland Eichhorst is not excited about the barter system with the camping fees to get electric and water installed. Mayor Ryland Eichhorst feels we should bid it out and not do the barter system. Joe Palen stated it could cost sewer c \$8,000-\$10,000 per site just to get sewer. Discussion about central dump station versus sewer for each site would be a huge cost savings. Councilor Trish Shields feels minimum or maximum would be a central dumping station. Mayor Ryland Eichhorst makes motion to table it until September meeting to determine where funding would come out of, Councilor Lori Novak seconds it. All in favor 4-0 Councilor Trish Shields abstain. Motion carried.

7. Schad-Tracy (Kiosk quote)

Motion by Mayor Ryland Eichhorst to approve the quote for \$4,398.00 for the new kiosk and 2 panel design and printing for Allis Park. Second by Councilor Trish Shields. All in favor, 5-0. Motion carried.

8. Survey/inventory of park trees this fall (FYI)

Councilor Trish Shields stated she talked to Lance Sorensen about tree inventory and what we may want to plant going forward.

9. Recreational mowing of lakebed trail (FYI)

Mayor Ryland Eichhorst stated Dan and Ryland went out and marked a trail for mowing. We have gotten great comments on this and people appreciate it.

I. PUBLIC WORKS

1. Wellhead protection (approve)

Mayor Ryland Eichhorst thanked Dan for working on this project. Dan Howard stated letters went out regarding this.

2. SCAG mower

Dan Howard stated we have a quote every two years on trading our mowers off so we get good turnover on the mowers. We run them two years so we always stay in warranty. We are getting close to 500 hours on trade in now.

Mayor Ryland Eichhorst motions to approve SCAG mower for \$7,893.00, Councilor Carl Krause seconds it. All in favor 5-0. Motion carried.

3. Portable DNR generator

Dan Howard stated it's a 2001 Generator that is previously Government owned it has 6 hours \$1750.00, its originally \$44,000 generator. It will work well for the River Park well house. There is a 90-day return policy we can return it. There is a Haley bid to bring out a test board to be sure that the

generator works correctly well. Haley will test it and train public works personnel how to hook it up at the well house. It can only be used for River Park Well.

Mayor Ryland Eichhorst makes motion to approve purchase of DNR Generator for \$1750 and approve the Haley Comfort Systems to set it up and confirm and test for \$1630 Councilor Trish Shields seconds it.

Councilor Carl Krause wanted to know if in a disaster or severe weather, this generator could be used, for Fire Department or Community Center. Dan Howard stated that the Fire Department already has a standby generator for the Fire Hall. All in favor 5-0. Motion carried and approved.

**J. STREETS & ROADS\***

1. 2020 Bituminous Street repairs (low bid- SL Contracting \$13,948.20)

Mayor Ryland Eichhorst stated one was on Sixth Lane NE, 3<sup>rd</sup> street SW, and Dick Nelson water service area on 2<sup>nd</sup> Ave NW.

Councilor Carl Krause motions to accept SL for low bid for the three areas, Councilor Lori Novak seconds it. All in favor 5-0. Motion carried approved.

2. 5<sup>th</sup> Street reconstruction for 2021

Mayor Ryland Eichhorst stated we will widen it and checking out drainage for 2021. Councilor Trish Shields wants her comments taken into consideration.

**K. PLANNING & ZONING\*(Covered earlier in the meeting notes)**

1. FLUP

2. Variance

**L. WATER & SEWER\***

1. RWH looping (pay request)

Mayor Ryland Eichhorst motions to approve the SL Contracting \$15, 807.52 pay request. Councilor Trish Shields seconds it. All in favor 5-0. Motion passed.

2. 115 2<sup>nd</sup> Ave NW trench (pay request)

Mayor Ryland Eichhorst motion to approve Ottman pay request for \$11,404.00. Councilor Trish Shields motions, Councilor Lori Novak seconds it. All in favor, 5-0. Motion carried.

3. Wastewater project, PFA (FYI)

Mayor Ryland Eichhorst stated the bonding bill is up in the air, could take till next spring 2021. We did not have a July Meeting for Water & Sewer. Joe Palen stated our bonding bill didn't pass which makes our funding not secure. Joe Palen stated there is much more work to do. Councilor Lori Novak asked is our plan to continue to do what we are doing until we get the money. Mayor Ryland Eichhorst stated we can only go so far in funds and then we are waiting till the project goes back to the legislators for passing. Councilor Lori Novak stated do we put a hold on it and do we keep spending. Mayor Ryland Eichhorst stated we are still hopeful on this project. Mayor Ryland Eichhorst stated he has reached out to different people at the State and wants to pursue this project.

4. Oronoco Crossing wastewater connect interest (FYI)

Joe Palen stated wastewater sewers are good and everything is there, we want higher flows and users he feels this is good for them and the City.

**VI. REQUESTS, & COMMUNICATIONS\***

A. Population increased to 1522 (1503 in 2019)

Mayor Ryland Eichhorst stated this is our updated population. There are 538 households with this data.

**X. UNFINISHED BUSINESS**

B Ordinance Violation: Empty lot on 3<sup>rd</sup> – closed (FYI)

Dan Howard stated it took them four hours to mow and it was \$200 and now the owner asked them to stop mowing after just once.

**XI. NEW BUSINESS**

- A. Advanced contract expired; new agreement needed when WM takes over. (FYI)

**XI. COMMITTEE APPOINTMENTS**

**XII. CONSENT AGENDA\***

Councilor Trish Shields to approve consent agenda, Councilor Nancy Quimby  
Seconds it. All in favor 5-0. Motion passed.

**A. APPROVED BUILDING PERMITS**

- 1. 650 River Park PL SE            Mech
- 2. 1260 Cedar Dr SE            Basement finish
- 3. 752 River Park Rd SE        Deck
- 4. 595 River Park Pl SE        Pool
- 5. 955 Cedar Pt Ln SE        Siding
- 6. 1343 Riverwood Ct SW       Basement finish
- 7. 1506 Riverwood Ct SW       New

**B. TASK LIST; updated**

**C. MEETING MINUTES**

- 1. Parks 7-6-2020
- 2. 1<sup>st</sup> Responder's 7-6-2020
- 3. Gold Rush 7-13-2020
- 4. Fire Dept. 7-13-2020
- 5. Water & Sewer 7-14-2020
- 6. Planning & Zoning 7-9-2020
- 7. Special and Regular City Council Meetings

**D. FINANCIALS**

- 1. Pine Island Account Summaries
- 2. Budget: available at the office for review.
- 3. Accounts Payable
- 4. Account Receipts

**XII. ADJOURNMENT**

Councilor Trish Shields motions to adjourn at 6:56PM, and Councilor Lori Novak seconds it.  
All in favor 5-0. Motion passed.