



CITY OF ORONOCO
*Annexation
 Flow Chart*

**COSTS ASSOCIATED
 with an Annexation
 4% of Assessed value**

City Hall Receives Petition for Annexation.
 City Clerk reviews Application, Survey, Legal Description, and FLUP

60 Day Rule
 Begins

Application is
 Complete

Application is
 NOT Complete

Clerk Sends Back to applicant
 with letter stating incompleteness
 & Process Begins Again

Property in Future Land Use Plan &
 Covered By Orderly Annexation Agreement

Property NOT in
 Future Land Use Plan

Goes Directly to
 Council for
 Approval.
*Copies also sent to
 P & Z, and Annexation
 Distribution List**

Goes to P & Z
 Public Hearing
 Scheduled
*Copies also sent to
 Annexation Distribution
 List**

P & Z
 Recommendation
 goes to Council.

Council Approves
 Petition for
 Annexation

Council Denies
 Petition for
 Annexation

Clerk Notifies
 Applicant of
 Approval and records
 with appropriate
 agencies **

City Clerk Notifies
 Applicant in writing
 of denial and findings
 of fact.

- *Distribution List:**
1. Planning & Zoning Commission
 2. Oronoco City Council
 3. Oronoco Township
 4. Olmsted County Planning
 - A) County Engineer
 - B) Septic
 - C) Tom Thompson, Inspections
 - D) GIS
 5. Pine Island Telephone
 6. People's Cooperative Services
 7. MN Energy
 8. Parks & Trail Committee
 9. Emergency Services
 - A) Fire Department
 - B) 1st Responders
 - C) OCSO
 10. DNR
 11. School Board Districts
 12. MnDOT
 13. Property Owners w/in 350' (Only if a
 Public Hearing is Needed)
 14. City Engineer

- ** AGENCIES FOR NOTIFICATION OF APPROVED ANNEXATION:**
- 1) Minnesota Department of Administration
 - 2) Olmsted County Recorder / Assessor
 - 3) Applicant
 - 4) Annexation Distribution List