

City of Oronoco
Regular Council Meeting Minutes
March 20, 2006
7:00pm

I. CALL TO ORDER

Mayor Bertsinger called the meeting to order at 7:05 PM.

II. ROLL CALL

Present: Joy Bertsinger, Jackie Hall, Scott Keigley, Kevin McDermott, Tom Novak, Clerk Nymann, Attorney Tom Canan, members of the community

III. APPROVAL OF AGENDA

Additions: Letter from Clerk Nymann regarding 3 year evaluation
Letter from Parks Department
Move Olmsted County to after EOC

Bertsinger motioned accept agenda with above additions/changes, Keigley second; all in favor, motion carried.

IV. CITY DEPARTMENT & COMMITTEE REPORTS

A. OCSO ~ Sgt. Darnell
No official present

B. FIRE DEPARTMENT ~ John Stolp

1. Bids on Radios & lights for New Truck Quotes on lettering Schad Tracy, conferred with Fire Department members and 1st responders \$460 dollars with reflective tape; Radios and light quote \$6,216.99 doesn't include topper & running boards (pipe). There was also discussion on what to do with the Blazer.
2. Computer for Fire Department ----- DOGR donated a refurbished laptop, it locks up frequently. Jerry Lubahn was present and has worked on the laptop several times. The suggestion was to scrap the laptop and purchase a new one. Dell specials are around \$600, the printer works fine. **McDermott motioned to have the Fire Dept. purchase computer, Keigley second; Novak would like to see the computer they come up with. All in favor, motion carried.**
3. Firefighter Neal Vermeesch
Insurance Company indicated a waiver doesn't clear the City of liability.
4. Letters to Michelle Palmer & Sean Culver
John sent a letter to Michelle Palmer & Sean Culver to remove them from the roster; he asked Michelle to turn her keys, pager and turnout gear, and Sean to return his key and pager.
Bertsinger motioned to send letters to Michelle Palmer and Sean Culver, Hall second; all in favor, motion carried. Clerk Nymann will send out the letter. Fire Hall has been rekeyed.

C. 1st RESPONDERS ~ Gwen Holt

1. Runs: 5 runs 4 township/1 city
2. Gold Cross will be here for the emergency personnel MnDOT Thursday night.

D. EOC

1. EOC Handbook

Handbook completed , dennis out of town. Canan questioned the bird flu articles, does public health issues need to be addressed in this? (Clerk list serv, dennis will look into) **Bertsinger motioned to approve the handbook, McDermott second; all in favor, motion carried.**

E. OLMSTED COUNTY OFFICIAL

Ken Brown gave an overview on doubling capacity of waste stream. The current long term contract with haulers will be expiring in 2007, but will not sign a new long term contract. Option 1: Sign contract and split cost; Option 2: Districting the County commercial residential hauling and having haulers bid on districts; Option 3: Olmsted county goes into the garbage trucks. Set criteria includes sustainability, guarantee waste to serve customers, transition costs, quality of life. Decision will be made by June. They need to do something to guarantee the stream of waste. There will be Public Hearings on this, as will canvassing businesses to find out uniqueness on dealing with garbage. Mr. Brown left briefing sheets. He asked for input from Council. City has a contract with Onyx and could add a clause that the garbage will come to Olmsted County. Clean up day, as well as gold rush days and charges only for garbage disposal and not man power (city can cut their own deal-that won't change). Begin operation early in 2009.

F. PLANNING & ZONING

1. Annual Report*

Bertsinger motioned to approve, McDermott second; all in favor, motion carried.

2. Whittington Acres Preliminary Plat*

P & Z recommended to accept plat Parks & Trails reviewed to approve and had discussions on parkland. Novak stated P & Z issue concerned parkland access. Discussion on options for Parkland, the ravine, driveway easement, trail material (rock/paving/grass). Also discussed the stormwater pond cleaning every 10-15 years and having the developer set aside contingency fund to maintain it.. Rich Hefti, City Engineer stated the preliminary plat could be approved contingent on final plat approval. **Bertsinger motioned to discuss preliminary plat March 28th at 6pm, Hall second.** DISCUSSION: City wants a cost estimate on paving the trail access to the Parks in outlot C, as well as where the 100'X100' at 4% grade area will be at, and the driveway easement and trail split. Also questioned was the matching up of Jeff Drive. **All in favor, motion carried.**

3. Gerald Stolp Conditional Use Permit*

P & Z recommended approval. A restoration plan is available, and restoration will be completed by Nov. 2007. In light of recent P & Z training, the language needs to be changed in the 'Conditional Use Permit'. It was recommended by the City Engineer to have a restoration performance bond put down (so there's insurance on the restoration). **Novak motioned to accept conditional use permit for Gerald Stolp with condition of a performance bond of \$2,000 per acre be (\$15,000) set aside for the restoration of this area, Hall second.** Findings were:

- a) Help Hwy. 52 project;
- b) not detrimental to public health;
- c) has a restoration plan;
- d) will not diminish surrounding properties;
- e) will not effect future land use vision of this parcel;
- f) adequate traffic and parking available;
- g) short work of this with contractor and material to be used with the overpass. (12 to 16 days and is all it will take for that project).

All in favor, motion carried. Post bond by when the pit is opened.

A short recess was held at 8:35pm

Called back to order at 8:50pm

4. P & Z Ordinance Public Hearings*
 - a) Ordinance 2006-01 Lot Splits
 - b) Ordinance 2006-03 Maintenance of Septics
 - c) Ordinance 2006-04 Enforcement of 17.02 17.03
 - d) Ordinance 2006-05 Fee Schedule

Bertsinger motioned to approve all the above ordinances (they need to address water & septic issues on the lot split application); McDermott second; all in favor, motion carried.

5. Flood Protection Elevation in River Park*

Bertsinger motioned to approve, Hall second. DISCUSSION: City Engineer needs to look at this more, and this will be looked at next Tuesday. **NAYES: Novak, Hall, Bertsinger, Keigley, McDermott; motion failed.**

6. Summary of Applications*

Bertsinger motioned to have City Hall send a letter to Paul Pendergrass to extend his application for 60 more days because there was no quorum at the last P & Z meeting; all in favor, motion carried.

F. PARKS & TRAILS

1. Mowing @ Parks

Bertsinger still wants to know long it takes to mow existing areas; Parks talked to Kent about time it would take to mow.

2. Park Signage

Still working out details

3. Landscaping

\$2,000 grant from People's CO-Op will be used on trees in Parks. Parks is working on a plan to clearly define the 10 ft access easements to the Park in Riverwood Hills.

4. T-Ball will be late May/June and run through July on Tuesday nights...sign up in April. Kids from Pine Island and Mazeppa have expressed interest to play t-ball. The City may need to invest \$ in equipment and helmets. Probably not over \$500. Wed. night women's softball begins end of May, to end of summer. There will be expense of hiring umpires (\$10 per game teams have requested. porta potties at ball diamond they are looking at it).

G. STREETS & ROADS

1. Publish Rock Bids & Snowplow Bids*

Bertsinger motioned to publish and have sealed bids back by April 14th at 3pm, Hall second; all in favor, motion carried.

2. 5th Street SW

Waiting to have snow melt off it.

3. Road restrictions are on now. Larry Stolp concerned with traffic on 5th Street SE. Discussions on posting down the weight limit. Streets & Roads Committee work with engineer to figure out postings.

H. WAYNE PETERSON

Wants to sell property to the city for \$15,000 (21,000 square ft. half an acre) just west of the Shop. Items discussed were vendor lots for DOGR, right of first refusal, possible future septic area. **Hall motioned to look into it and have engineering spend the \$300 to do borings on it McDermott second; DISCUSSION:** Utilities are located along street overhead, and gas on west side of the street. Mr. Peterson gave the city engineer permission to go onto the land to do that. **All in favor, motion carried.**

I. WATER & SEWER

1. Letter to Residents (3rd one) Not much different than second letter...more urgency to it.
2. Application for matching grant available to test to see if sewer would be serviced by community systems. Committee recommending to apply for this. **Hall motioned to fill it out, Novak second; all in favor, motion carried.**

I. COMMUNITY CENTER*

1. Bids on Sound System
Bertsinger motioned to accept Nelson electronics for \$2,644.70, Hall second; ;
DISCUSSION: This was a quick estimate and concern on them not responding to calls. **Motion amended to state that they need to call back within a week, or go with the other estimate.**
All in favor, motion carried.
2. Bids on Electrical
Bertsinger motioned to accept Rochester Electric Bid, Keigley second; subject to standing behind proposal; all in favor, motion carried.
3. Oven on Main Level
Send this to Community Center Committee, and bring info back to Council.

J. DOWNTOWN ORONOCO GOLD RUSH DAYS

K. LAKE SHADY

L. HIGHWAY 52

1. MOT Meeting Reports
Many medians will be closing. OPEN HOUSE...April 10th 5-7:30 Council suggested to submit a letter to have MnDOT DELAY median closings until residents informed, and have an opportunity to see the alternative routes.. Clerk Nymann will send a letter to MnDOT.

M. PERSONNEL COMMITTEE

1. Clerk Nymann's 3 year Review*
Personnel Committee recommended a 2 % performance raise based on their review. Discussion included whether the 3% performance raise should be a pass/fail vs. subjectiveness in the 3%. Discussion also stated that the Personnel Committee recommended a percentage based on their review and then took it to Council to set the raise. **Bertsinger motioned to give the City Clerk a 2% COLA raise, and a 2.5% performance evaluation increase, for a total of 4.5% pay increase, Hall second; DISCUSSION:** Clerk Nymann read her comments which included appreciation for training opportunities and professional development, developing a Council Policies Book, updating personnel handbook, research considerations for City Hall, and to not micromanage the office. AYES: Bertsinger, Keigley, Hall; NAYES: Novak, McDermott. This will be retroactive March 10th. At budget time, step program and benefits will be revisited.

V. PUBLIC FORUM

VI. OLD BUSINESS

- A. DOGS waiting for report.
- B. COLA* Suggested to revisit this at budget time for specific recommendations.

C. ZUMBROTA TELEPHONE UTILITY PERMIT*

Bertsinger motioned to approved, McDermott second; DISCUSSION: McDermott suggested amending the agreement to say that any gravel roads 3rd Ave. would be bored. **All in favor, motion carried.**

Jackie Hall left at 10:12pm

D. CLEAN UP DAY-SCRAP IRON

It was suggested to contact salvage yard in town

E. LONG DISTANCE BREAKDOWN*

Keep system as it is; those who feel comfortable using calling card will do so.

VII. NEW BUSINESS

A. LION'S CLUB*

Meeting March 28th 7pm-9pm

B. WELL'S FARGO PROPOSAL*

Bertsinger would like more comments back from Tom Cummings on this. US Bank is working well for the City now.

C. CLERK'S TRAINING GRANTS

Clerk Nymann received a \$150.00 grant for clerk's institute this summer.

D. MAINTENANCE AGREEMENT WITH COUNTY FOR COUNTY ROADS IN CITY LIMITS*
Bertsinger motioned to accept, Keigley second; all in favor, motion carried.

E. MAINTENANCE AGREEMENT FOR PROVIDING MAINTENANCE FOR CITY STREETS*
Bertsinger motioned to accept, McDermott second; all in favor, motion carried.

VII. ORDINANCE & RESOLUTIONS

A. NOISE ORDINANCE*

Questioned what's inadequate about the ordinance? It's an enforcement issue.

VIII. PETITIONS, REQUESTS, & COMMUNICATIONS

A. MEMO FROM SANDY JESSEN*

Bertsinger motioned to pay over 20 hours when covering for Cheryl up to 40 hours upon approval from the Mayor or Acting Mayor, all in favor, motion carried.

IX. CONSENT AGENDA

A. MEETING MINUTES*

1. 2-8-06 Special City Council Meeting Minutes
2. 2-21-06 Regular City Council Meeting Minutes

Bertsinger motioned to approve with noted changes, Keigley second; all in favor, motion carried.

B. BUILDING PERMITS*

1. Gerald Stolp

1245 5th St NW

Relocate Building

Bertsinger motioned to approve, Keigley second; all in favor, motion carried.

2. Gerald Lonzo III

735 River park PL SE

New Home

Discussion on well and septic. Bertsinger motioned to approve, Keigley second; all in favor, motion carried.

C. FINANCIALS*

1. Bills, Budget, Account Statement

Discussion on the township bill; **Bertsinger motioned to approve, Keigley second; all in favor, motion carried.**

2. **Bertsinger motioned to pay MnDOT \$59800 out of Special Funds WAC & SAC account, Novak second; AYES: Bertsinger, McDermott, Novak; NAYES: Keigley. Motion carried.**

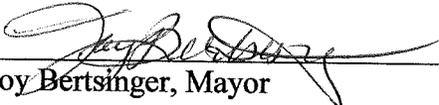
OTHER BUSINESS:

Novak would like OACC to have a Public Hearing before P & Z. May run into resistance with it.

XI. ADJOURNMENT

Keigley motioned to adjourn at 10:50PM, Novak second; all in favor, motion carried.

Respectfully Submitted:


Joy Bertsinger, Mayor


Cheryl Nymann, Clerk/Treasurer