

City of Oronoco
Regular City Council Meeting Agenda
January 18, 2012 @ 7:00PM

I. CALL TO ORDER

Mayor Kevin McDermott opened the meeting at 7:00pm.

II. ROLL CALL

Members present: Mayor Kevin McDermott, Councilor Skyler Breitenstein, Councilor Doug Gillard, Councilor Nathan Hartung, Attorney Fred Suhler, and Clerk Sandy Jessen.

III. APPROVAL OF AGENDA

Councilor Doug Gillard motioned to approve the agenda, Councilor Skyler Breitenstein second; all in favor, motion carried.

IV. PUBLIC FORUM

Leann Locken: 1075 River Wood Lane SW in River Wood Hills I. There is a Homeowner's Association and Chris Powell is the president. They would like to discuss the outlot behind properties. When will they get proper fire hydrants? They are unclear if streets are taken care of by the city, they don't get swept, ditches are not cleaned, is there a plan to extend out to 100th street? There are septic concerns; can they attend the S&W? Yes. The city hasn't taken over the streets but the city is plowing, the hydrants have been discussed they are costly and will budget to get those completed; about \$5000 per hydrant. The association can petition the council and possibly assess the properties; the other hydrants were part of the development agreement. Three calls for public forum and closed at 7:05pm.

V. DEPARTMENTS & COMMITTEE REPORTS

A. OCSO - Sgt. Mike Morrow

B. FIRE DEPARTMENT - Dan Sundt, Fire Chief

- 1. Runs : 2 medical assists
- 2. New Member: Christopher Forsberg; For both the Fire Dept and 1st Resp.: he exceeds guidelines for distance; he has all the training and is getting his EMT license. He lives on the south side of the district off of 65th Street. Councilor Nathan Hartung motioned to approve Christopher for both the Fire Dept and 1st Resp., Councilor Doug Gillard second; all in favor, motion carried.
- 3. Ray Gallie moving out of the area, thus resigning from the fire department
- 4. New gear washer/dryer now in service; used three times so far. Over budget would like to use \$2500 out of Mayor Kevin McDermott motioned to approve out of the equipment special fund, Councilor Nathan Hartung second; all in favor, motion carried.
- 5. Fire hall maintenance with Tim/Cain working very well. Thanks; they have done quite a bit.
- 6. Oronoco Township/Pine Island Fire District meeting updates; sent letter to the township and went to the meeting and they then went to the PI fire district meeting, Fire Chief Britt Bjgan and John Bickoff at PI and had an open discussion and they will continue to speak with them and work more closely together.

C. FIRST RESPONDERS - Jeff Allhiser, 1st Responder Director

- 1. Runs : 7: 6 township, 1 city
- 2. Officers: Director Jeff Allhiser, Asst. Director Nate Winkels, Training Officer Tina Stolp, and Secretary Toni Allhiser

D. EOC - Pat McGovern, Director

Clerk Sandy Jessen is working with the county for the radio.

E. PERSONNEL

- 1. Meeting Update: parks budget and operations of Oronoco Park, the brush dump was looked at and the other cities were not interested, bought some new tables, talked about the finances for the city shop. Lawn mower that was gotten in exchange for the broken mower; it should be gotten rid of, it's a 68 and is taking up room: sell it at gold rush. Discussed the well at River Park as an emergency; wait and see. FYI safety grants, ash tree safety grants, emergency response complaint form and action timeline, safety programs, hydrant GIS/GPS mapping. Direct deposit; \$26 per month; bring back to next meeting. Lake shady committee will remain for now. First responders meeting change adding the 2nd Monday with the FD; it will affect nine members. Hoping it will bring the Fire Dept and 1st Resp. more together. It provides an actual training for members. Feb 1st is the next personnel meeting.

F. ORDINANCES & RESOLUTIONS

G. OFFICIAL DESIGNATIONS

- 1. Vice Mayor:
Current: Councilor Scott Keigley
- 2. Official Newspaper:
Current: News Record
- 3. Official Depository:
- 4. Current: Us Bank
- 5. City Attorney:
Current: Attorney Fred Suhler
- 6. City Engineer:
Current: City Engineer Joe Palen
- 7. City Auditor:
Current: Thomas Cummings, CPA

H. COMMITTEE APPOINTMENTS

- 1. Fire Department (Meets 2nd & 4th Monday @ 7:00PM)
Current: Councilor Kevin McDermott
- 2. 1st Responders (Meets 4th Tue. @ 6:30PM)
Current: Councilor Kevin McDermott
- 3. Planning & Zoning Commission (Meets 2nd Thursday, @ 7:00 PM)
Current: Councilor Nathan Hartung & Councilor Doug Gillard
- 4. Community Center Committee (Meets as needed)
Current: Councilor Kevin McDermott & Councilor Doug Gillard
- 5. Parks & Trails Committee (Meets 1st Mon. @ 7:00PM)

- Current: 1st Monday of the month, Councilor Doug Gillard
- 6. Personnel Committee (Meets 1st Wednesday)
Current: Mayor Kevin McDermott & Councilor Skyler Breitenstein
- 7. Water & Sewer Committee (Meets 4th Tue. @ 7:00PM) Councilor Nathan Hartung will be the second representative.
Current: Councilor Skyler Breitenstein
- 8. Lake Shady Committee (Meets as needed)
Current: Councilor Doug Gillard
- 9. Streets & Roads (Meets as needed)
Current: Mayor Kevin McDermott & Councilor Scott Keigley
- 10. Gold Rush Committee (Meets 3rd Wed. @ 5:45PM)

ALL COUNCIL SITS ON THIS COMMITTEE

Mayor Kevin McDermott motioned to approve the existing designations. Councilor Nathan Hartung will be on water and sewer as well. Mayor Kevin McDermott amended motion to add Councilor Nathan Hartung to the Sewer & Water Committee, Councilor Doug Gillard second; all in favor, motion carried.

- I. DOWNTOWN ORONOCO GOLD RUSH DAYS* ~ Chair: Mayor Kevin McDermott
 - 1. Meeting Minutes
 - 2. Met tonight and Image Splash will be making buttons, they are the number one button company, and they are going to make buttons for the 40th anniversary and also give away some prizes. Sold ahead of time and during Gold Rush. Will be having a special meeting on February 8th at 7:00.
- J. PARKS & TRAILS*
 - 1. Meeting Minutes
 - 2. Met January 9th, tabled the brush dump, recommends to have Wabasha Tree to log them and pay \$1100 and that parks will do the cleanup. Would like to see electric service to River Park for the shelter. It would have to be metered. Would need a bid from an electrician.
Councilor Doug Gillard motioned to sell the five trees in River Park and one in Oronoco Park, Councilor Skyler Breitenstein second; all in favor, motion carried.
- K. LAKE SHADY ~ Katie Dudley, Lake Shady Committee Chair*
 - 1. Oversight Committee Update: 1-10-2012 there was a few officials at the meeting; Duane Quam and Chuck Ackman. It was discussed that the project would need help with funding and they will try to add it to the bonding bill. The county is working with their staff to also get funding. Duane Quam said they are looking for shovel ready projects; which this one is.
- L. COMMUNITY CENTER
- M. PUBLIC WORKS
 - 1. Well Sealing Grant: in progress
 - 2. City Shop: Mike Bubany discussed various financing options to build a city shop. The old one is a health hazard and small. The Metro place is still an option. Set up a meeting to discuss where to move forward on this. February the 7th at 7:00pm to discuss the building.

N. STREETS & ROADS*

O. PLANNING & ZONING*

- 1. Meeting Minutes – January 12, 2012
- 2. People's Coop Updates: signs: the back sign fits within the ordinance, the front sign is over by 9 square feet. The front sign will need to go back to P&Z for a variance and then back to council. The entire front was discussed as office and should be included as the façade. Councilor Doug Gillard motioned to approve the warehouse sign, Councilor Nathan Hartung second; Mayor Kevin McDermott abstained. Discussion: Councilor Skyler Breitenstein it is not recommended to approve from P&Z. The one was not calculated correctly. All in favor, motion carried. Send the office sign back to P&Z. It should be discussed at P&Z to make sure it goes in line with the ordinance. By taking the entire front of the building as the façade; there wouldn't be a need for a variance. Councilor Nathan Hartung motioned to approve the second sign by looking at the whole front Councilor Doug Gillard second; Councilor Skyler Breitenstein doesn't feel comfortable going against the committee. Had Councilor Nathan Hartung been there he would have been able to do the calculations. All in favor, motion carried.
- 3. Directional Business Signs; Lake Shady Ave recommended to not approve.
- 4. Auction House Banners; they have been contacted.

P. WATER & SEWER*

- 1. Minutes- meeting canceled.
- 2. Fine for Illegal Water Connection/ Water Theft it will be sent to the committee. Also for those that don't connect within the time frame.
- 3. Curb stop access / damage; committee will discuss options. There are construction plans but not accurate, City Engineer Joe Palen recommends to locate in the spring and if you can't find them let the resident know they need to have it located. The committee will discuss.

VI. PETITIONS, REQUESTS, & COMMUNICATIONS*

VII. UNFINISHED BUSINESS*

- 1. City Sign: brick pillars Chad Tracy was \$4497.50 for a non illuminated sign between brick pillars which would be \$3358; it includes digging, core fill and labor. The illuminated sign would be \$200 more, but are not sure what it would cost to light. A color scheme has not been decided upon. Should move forward and have it illuminated be prepared for it. The sign was moved from the first locate; it will be moved 290 feet further north right across from the ramp beginning. If it were to be south it would have to be out of MnDOT ROW. Both the Fire Department and Gold Rush donated funds for the sign. Is solar an option? There has not been much luck with them in other cities. Councilor Nathan Hartung motioned to approve the bids of the new city sign, Councilor Skyler Breitenstein second; all in favor, motion carried. Colors will be looked at. Samples will be brought to council. Contact property owner for access from the back.

VIII. NEW BUSINESS*

IX. CONSENT AGENDA*

- A. APPROVED BUILDING PERMITS*
- B. TASK LIST. See Attachment.
- C. MEETING MINUTES
 - 1. Regular City Council Meeting Minutes – 12-21-2011
 - 2. Special City Council TNT Meeting – 12-21-2011
 - 3. Special City Council Meeting – 1-12-2012
- D. FINANCIALS
 - 1. MBIA Account Summaries
 - 2. Budget – available at the office to view
 - 3. Accounts Payable
 - 4. Accounts Receivable
 - 5. Transaction Report

Councilor Nathan Hartung motioned to approve the consent agenda, Councilor Doug Gillard second; all in favor, motion carried.

The regular meeting closed at 8:15pm. Council went into closed session. Mayor Kevin McDermott closed at 8:43pm and reopened the Regular City Council Meeting. Summary: the closed session was to discuss the Fitzpatrick and Wittlief issue. Councilor Skyler Breitenstein motioned to adjourn at 8:45pm, Councilor Doug Gillard second; all in favor, motion carried.

X. ADJOURNMENT


City Clerk


Mayor