

**City of Oronoco
Regular City Council Meeting Agenda Summary
August 17, 2011 @ 7:00PM**

I. CALL TO ORDER

Mayor Kevin McDermott called the meeting to order at 7:06pm.

II. ROLL CALL

Members Present: Mayor Kevin McDermott, Councilor Doug Gillard, Councilor Skyler Breitenstein, Councilor Nathan Hartung, Attorney Fred Suhler, City Engineer Joe Palen, and Clerk Sandy Jessen. Absent: Councilor Scott Keigley.

III. APPROVAL OF AGENDA

Addition: V.L. Blitz payment request
Councilor Nathan Hartung motioned to approve the agenda Councilor Skyler Breitenstein second all in favor, motion carried.

IV. PUBLIC FORUM

Mayor Kevin McDermott called three times for public forum closed at 7:07pm.

V. DEPARTMENTS & COMMITTEE REPORTS

A. OCSO ~ Sgt. Mike Morrow

B. FIRE DEPARTMENT ~ Dan Sundt, Fire Chief

1. Runs : 5; 1 flood assist, 4 EMS
2. New Members Approval: Ray Gallie, both FD and 1st Resp, & Justin Bouwkamp, FD only; Mayor Kevin McDermott motioned to approve both Ray and Justin, Councilor Skyler Breitenstein second; discussion: pending 1st Responders' approval. All in favor motion carried.
3. ISO: paperwork & testing complete, should hear back within 6 months. Now an 8 hoping to go to a 7.
4. \$1000 IBM Grant for GPS's: submitting for FEMA for a generator & Pepsi, and Wal-Mart grants.
5. Training Update: hosting class & HAZMAT class
6. Fire Hydrants: Change out flush hydrants; \$5000 per unit
7. Suspension of Firefighter -- unable attend required meetings; Dan will send a letter.

C. FIRST RESPONDERS ~ Jeff Allhiser, 1st Responder Director

1. Runs - 9: 7 township, 2 city
2. Township; Jeff will request raising their payment as many of the runs are in the township.
3. During Gold Rush; Tilly's, the insulation place, Oronoco Park will be areas used for responding to calls for the 1st Responder's, Gold Cross, and Mayo One.

D. EOC ~ Pat McGovern, Director

1. Flood Pay; would like it added to the November regular pay. There is a difference between FEMA and our figures and will work with Pat's computed hours.
2. The anemometer came in and now works.
3. The poly came in for sanding bagging.
4. Christopherson house has had flood issues with the culvert problem; Mayor Kevin McDermott will speak to the county.
5. Two loads of sand were delivered and now moved to the Oltman shop, if flooded wouldn't be able to get to it. Request that the sand is kept at the city shop.

E. PERSONNEL

1. Meeting Update: went through the budget proposal

F. ORDINANCES & RESOLUTIONS

G. DOWNTOWN ORONOCO GOLD RUSH DAYS* ~ Chair: Lynn Benrud

1. Meeting Minutes -- July 20, 2011
2. Need volunteers.

H. PARKS & TRAILS*

1. Meeting -- August 8, 2011
2. Park tour: suggestions
3. Electricity, tennis court back stops; possibly netting that can be removed in the fall.
4. Walnut tree; is dead and are looking for a buyer.

I. LAKE SHADY ~ Katie Dudley, Lake Shady Committee Chair*

1. Lieutenant Governor will be at Oronoco Park on Monday at 2:00pm, to speak with her about the Lake Bed Restoration. County, City, and state reps will be in attendance.

J. COMMUNITY CENTER*

1. Front doors: \$7828.26 CIP 2010, will hold off for now.

K. PUBLIC WORKS

1. Well Sealing Grant: in progress, will invoice the state once a month.
2. City Shop: lease or buy, had looked at Pat Hall's for leasing for the winter, the mold in the shop is unhealthy, Mayor Kevin McDermott is continuing to look at that. The city has plenty of land and need to decide where to put it and the cost for a new building.

L. STREETS & ROADS*

1. Frontage Road extension / intersection update; paving began today, will be complete possibly in the next week and a half.
2. MNDOT Landscaping -- City Sign -- Hwy 52; City Engineer Joe Palen & Mayor Kevin McDermott will try to get out within the next month.
3. West Center Street Ditch: clean, re-shape ditch & clean culverts \$2370; the reason the culverts are plugged is the dirt ran down and plugged the culverts. Councilor Nathan Hartung

motioned to approve the work, Mayor Kevin McDermott will table until next month and look at the budget.

- 4. Ditch next to Grace Lutheran parking lot; washout issues washing into city ditch. Storm water is washing down from the county highway. Continue to work with the county on the issue.

M. PLANNING & ZONING*

1. Meeting Minutes – August 4, 2011

- Lot Split; recommend approval; Councilor Nathan Hartung motioned to approve the lot split for the Petty's, Councilor Doug Gillard second; all in favor, motion carried.
- Annexation; recommend approval, Resolution 11-09 Councilor Nathan Hartung motioned to approve resolution 11-09, Councilor Doug Gillard second; Voice Vote: ayes; Mayor Kevin McDermott, Councilor Doug Gillard, Councilor Nathan Hartung, Councilor Skyler Breitenstein, motion carried.
- Re-zone; recommend approval, will be brought in front of Council after the annexation is approved by the MN Office of Administrative Hearings.
- FLUP; would like to have some areas zoned R2 next to B2, for a buffer; south of 100th street.
- Variance Change; recommend change and will integrate and remove loop holes Councilor Nathan Hartung will work on it and bring back to P&Z
- Driveway Ordinance; request staff to prepare, they are working on it and will send it back to P&Z to approve,

2. People's Coop Updates: moving along quickly

N. WATER & SEWER*

- 1. Minutes- canceled
- 2. Pay Requests: Bonestroo; \$2691.07, Ellingson; \$33,278.70, Blitz; 2093. Councilor Skyler Breitenstein motioned to approve the payments, Mayor Kevin McDermott second; Blitz was an addition for the River Park connection, Ellingson's final payment and there is 1 1/2 years left on the warranty. All in favor, motion carried.
- 3. Pumping Reports; non compliant residents, letters were sent
- 4. Dick Nelson; water connection – curb stop, he would like to be exempt from the project. He is upset where the curb stop is located, council was not contacted when it was being located, and he met with Brett and agreed on a location. Now he would like to be exempt. No motion was made.

VI. PETITIONS, REQUESTS, & COMMUNICATIONS*

VII. UNFINISHED BUSINESS*

VIII. NEW BUSINESS*

- A. Budget: Fee Schedule Councilor Skyler Breitenstein pulled some prices for some area cities for comparison. Bulk water, liquor licenses, water meters could possibly be raised. Pools being filled could be charged a bulk rate; the Fire Department accepts donations for the relief. It could

be a city fee. At the present time we have Byron do the building permits we do the zoning. Staff had entered some proposed changes for the zoning portion. If we did the complete permits then we could consider higher costs. Mayor Kevin McDermott motioned to go with the new zoning permit fees to be included in the new ordinance, Councilor Nathan Hartung second; all in favor, motion carried. Food permits and lot fees; food permit were dropped to 25 is not in line with costs involved; Councilor Skyler Breitenstein; many towns the chamber of commerce sets the fees, they have a set amount for non profits, chamber members and set amount for out of town. With 50 at the low end, 75 for local, and 100 for out of town vendors. Councilor Nathan Hartung as it is need to pay for staff time, Mayor Kevin McDermott don't want to be close to what it takes the city staff to complete the work. Councilor Nathan Hartung motioned to approve the food permits; nonprofit \$50, local \$75, outside of town \$100. Councilor Skyler Breitenstein second all in favor, motion carried. Will look at the other fees next month.

IX. CONSENT AGENDA*

A. APPROVED BUILDING PERMITS*

B. TASK LIST

C. MEETING MINUTES

- 1. Regular City Council Meeting Minutes – 7-20-2011
- 2. Special City Council Meeting Minutes – 7-27-2011
- 3. Special City Council Budget Workshop – 8-8-2011

D. FINANCIALS

- 1. MBIA Account Summaries
 - 2. Budget – available at the office to view
 - 3. Accounts Payable
 - 4. Accounts Receivable
 - 5. Transaction Report
- Councilor Skyler Breitenstein motioned to approve the consent agenda, Councilor Doug Gillard second; all in favor, motion carried.
Mayor Kevin McDermott motioned to close the regular meeting at 8:15pm, Councilor Skyler Breitenstein second; all in favor, motion carried.

X. CLOSED SESSION

Mayor Kevin McDermott motioned to adjourn at 8:45pm, Mayor Kevin McDermott reopened the Regular meeting; the meeting was closed for the discussion regarding the Fitzpatrick Development and Home Federal acquisition of the property.

XI. ADJOURNMENT

Councilor Skyler Breitenstein motioned to adjourn, Mayor Kevin McDermott second; all in favor, motion carried.

Respectfully Submitted,

Sandra J. Jenson *Kevin McDermott*
City Clerk Mayor