

**Regular City Council
Meeting Minutes
Monday, November 21, 2005
7:00PM**

I. CALL TO ORDER

Mayor Bertsinger called to order @ 7:01PM.

II. ROLL CALL

Present: Joy Bertsinger, Jackie Hall, Scott Keigley, Kevin McDermott, Tom Novak, Clerk Cheryl Nymann, Attorney Tom Canan, Employee Sandra Jessen, Employee Kent Nymann, members of the community.

III. APPROVAL OF AGENDA

Bertsinger requested moving agenda around having Olmsted County Sheriff's Department, Fire Department, 1st Responders, and EOC before the Personnel Committee reviews. (I've changed everything on these new agendas for your convenience).

ADDITIONS: IV. F. 4. Property located at 335 7th St SE (Timberline Drive)..use not permitted

X. C. 5. Fire Department and 1st Responders Payroll

IV. H. 6. Payroll

Hall motioned to approve agenda with changes, Keigley second; all in favor, motion carried.

IV. CITY DEPARTMENT & COMMITTEE REPORTS

A. Olmsted County Sheriff's Department

No County Deputy or Sgt. Present

B. Fire Department

1. Pick Up Truck With CPV pricing

John was not present, but spoke to Bertsinger and Clerk Nymann before the meeting. Received bid with Riverfront Ford which has CPV pricing. John will still work with Rochester Ford and will bring back a firm figure at the December meeting. He will also bring forth request to increase the fire department pay from \$5 to \$7 at the December meeting.

C. First Responders

1. Calls: Very few, didn't have reports at her disposal because of payroll.

2. 800 MHz system

City Hall is still waiting for a reply from the County on whether the state will be requiring cities to pay for tower rental. Gwen said she received a request for information from the State about which vehicles the radios will be installed in so they can get bids. Gwen reported that previously it was thought that the City had to pay for installation of the radios. She will keep Council informed on the progress.

3. DOGR Disbursements

Bertsinger reported that at the DOGR meeting earlier in the evening, DOGR donated \$5,000 to the fire department and \$2,000 to 1st Responders.

D. EOC

1. Handbook For Emergencies*

Clerk Nymann updated the Handbook and it has current city officials in it. Bertsinger suggested having a meeting in January with mayor, fire department, and council rep so they can discuss in detail the handbook. It was suggested to wait until February. This will be put back on the agenda.

2. Payroll for EOC

At the September budget meetings it was determined that EOC would receive payroll of \$200 from the supplies portion of the budget, however, there was no formal motion. **Bertsinger motioned to pay EOC Director \$200 annually beginning in 2006, Keigley second; all in favor, motion carried.**

3. Work shirts.

Dennis will be ordering work shirts for EOC (like the fire departments).

E. **Personnel Committee:** (Both Kent and Sandy requested reviews in open session).

3. Kent Nymann's 5 month Review*

Bertsinger reported that the Supervisor completed performance review, and Kent also filled in 4 questions submitted, as well as performance review completed by Personnel Committee. Also, included are comments by Kent, Supervisor, and Personnel Committee. She asked if Council, Personnel Committee, or Supervisor had any questions for Kent? Bertsinger reported the personnel committee thought he was doing good job, meeting expectations, and was quite industrious. Canan voiced concern again that his supervisor is Cheryl and they are married; this could be a conflict of interest issue (could be a problem). Bertsinger pulled survey from LMC Southeastern MN wage comparisons, and other cities in 500-2000 range getting paid. Bertsinger recommended a 3.5% increase (which is .50 cent increase/hr) effective at today's meeting. Bertsinger asked Kent if he had anything for the Council and he stated that he did not have anything at this time Probationary ends 6 months (Dec 10th for Kent); Review early. **Keigley motioned to grant Kent a .50 per hour raise for the outstanding work he's done, effective November 21st, Hall second; all in favor, motion carried.**

4. Sandy Jessen's 1 year Review*

Performance review completed by supervisor and then by the personnel committee, along with the 4 questions; comments also completed by employee, supervisor and personnel committee. Bertsinger reported that she takes initiative and seizes other opportunities to fulfill the position. Sandy took step in learning excel and tasks for bookkeeping / newsletter. Bertsinger said the position was under evaluated for wages previously. Increase position in wages so she recommends a \$1 increase .39 (3.5%) would be for positive evaluation increase and .61 for job description increase). This would be an increase to \$12/hour. Sandy stated at her 6 month review, that in the future large increases would not be expected if job duties remained the same. However, now the new bookkeeping duties include 3 separate companies, with 2 companies that are very difficult. Also, Sandy stated that average wages should be reflected for assistant clerk and that she should not be penalized because she works part time; and that she has used Quickbooks for 12 years. Bertsinger stated that the surveys don't show how many years the employees are there, and Sandy has only been here one year. Sandy insisted that the pay increase should be in closer range as to what the surveys are. Keigley stated that the City should pay more, but hard to come up with more money in the budget for salaries. Novak added that he doesn't like the City paying wages that are one of the lowest in the state; she should be paid more. Also, employees pay start off way too low, and this is why people are asking for more. City didn't do their work in the first place, and now the position has evolved. Tom stated that Sandy has duties whether she's part-time or not. And that should be paid more, especially if she's doing a good job. Novak suggested in \$13/hr. range (keep people happy, and maybe they will stay). Novak added that there have been too many discussions like this, but the figures are here, and they deserve more money. Hall asked if the City can afford it in the budget. Hall stated that Council is accountable to citizens, and the budget. Clerk

Nymann checked the budget and there was over \$1,000 left on Dec. budget. Bertsinger asked for the 2006 Budget. (Asst clerk for 2006 12,563 (a little over 13,520 @ \$13 per hour) ---just over \$1,000 more for next year. Novak stated that they are both doing great jobs, and losing them would cost more. Bertsinger is concerned about giving large increases. **Keigley motioned to increase Sandy's pay by \$1.50/hr, McDermott second; DISCUSSION: Pay increase to \$12.50 per hour effective October 26th; NAYES: McDermott, Novak; AYES: Bertsinger, Hall, Keigley. Motion carried.**

E. Parks & Trails – Adam Brase

1. Received \$2,000 from People's Co-op Round Up Program*

Bertsinger motioned to accept the \$2,000 check and place it in Parks Special Fund, Keigley second; all in favor, motion carried.

2. Youth Sports

There are volunteers lined up for a t-ball league, early spring run for 8 weeks, for 4-7 years old; Also, looking at setting up an adult softball league. Also looking positive for youth football next fall.

3. Committee Membership

Lance stepped down, and they are currently looking for 2 more committee members

4. Park Ordinance*

Adam reported that they have a copy of a good park ordinance from Apple Valley. It is very detailed and the committee determined that it was a good ordinance for the park. Bertsinger suggested making sure this Ordinance fits with numbering system, and give it to Cheryl. Bertsinger suggested clarifying the following B parking of vehicles; E. Swimming & bathing; T. city clerk for peddlers license. Also, Canan questioned G1 intoxicating liquors...arbitrary (what criteria would be used?) M and riding horses (what criteria used?); Q indecent, lascivious, improper manner (strike improper). Others questions include prohibiting liquor, glass containers, etc. Intoxicating liquors can not be consumed in the city parks. **Novak motioned to accept the Ordinance and take Tom's comments and look at them; and that it's a good starting point, Bertsinger second. DISCUSSION: Keigley though that Council should just accept a final document. Novak just doesn't want it to get shelved. Keigley called for a vote; AYES: Novak; NAYES: Bertsinger, McDermott, Keigley, Hall, motion failed. McDermott motioned to send it back to the Parks Committee and work in suggestions from Canan and Bertsinger and bring it back at the December meeting, Bertsinger second; DISCUSSION: DISCUSSION: Keigley suggested doing it in January, because of the busy holiday season. Keigley amend motion to bring back the Ordinance with changes to the January 2006 Meeting. AYES: Bertsinger, Hall, Keigley, McDermott; NAYES: Novak, motion carried.**

F. Planning & Zoning –Paul Pendergrass

1. P & Z November Meeting

Paul reported they held Public Hearings for Wittlief annexation request, and Pendergrass rezoning request. They received 1 letter against the annexation from Harold Mohlke. There was not a quorum at the last meeting, so Paul rescheduled a Special meeting on Wed., Dec. 7th at 6:30. There are some applications that need attention before the time limit expires: special exception for Gerald Stolp (he actually wants extend his application – City Hall will need a formal letter).

2. Lot Splits

Planning & Zoning worked on a sample ordinance from Plainview. It was suggested to Delete 4 and change the property owners not recording something; we record and they reimburse.

5. Oronoco Architectural Control Committee* – Tom Novak

Tom had a couple people interested in it; handout outlining the committee provided by Tom; this committee would mainly be concerned with multi-family dwellings and commercial along the Hwy. 52 corridor. Adam Brase and Brian Breider, Fabrisio, Emorio, and James Edvinson

are interested in being on the committee. Tom asked if this Committee needs to be approved by they City (it would be an off-shoot of the P & Z Committee). They will be meeting one time every 2 months, and they want to get going in December. Canan voiced a concern about making sure guidelines are clear, objective standards. Novak said that most of P & Z is not interested in being on this. Canan said the State statutes little vague on this, so it could simply be a committee at this time. **Bertsinger motioned to have a special committee at this time called Architectural Control Committee; and that they should meet and bring back By-Laws, Novak second; all in favor, motion carried.** **DISCUSSION:** Canan suggested contacting the following cities because they have historical preservation district: Stillwater and Plainview. The committee will be meeting the 1st Tue. every other month beginning Dec. 2005.

5. Project Summary Sheet*

Bertsinger requested that Clerk Nymann put a line in this indicating the deadline for Whittington Acres has passed, and that they are now reapplying for additional annexation.

6. Property located @ 335 7th St SE (Timberline Drive)

Clerk Nymann and Paul Pendergrass have been working on this. There is currently a use going on (assembly of corn stoves) that is not permitted in IR (light manufacturing). Property owner is Jech, and they have a renter on the property. They applied for a special use permit, but pulled it about a week ago. The City has had complaints about traffic going down the road. The renters (Markum's from Pine Island) agreed to be out in 30 days because they had another site to do this in (the 30 days ends on November 30). Lyle Plumhoff was in today, and he went down and gave them 10 days to comply and bring the building up to code for the type of use being done inside the building. Tom Canan stated the sheriff's department has automatic authority to cite him for violation to city ordinances. Realistically, they can be sited both ways (building codes and city's zoning Ordinance). Don Clark stated that the traffic is going fast down this road and there are small children in the neighborhood. **McDermott motioned to have the OCSO issue Jech a ticket for an Ordinance Violation, Bertsinger second; all in favor, motion carried.** **Keigley motioned to also have building cite procedures continue from Lyle Plumhoff; Bertsinger second; all in favor, motion carried.** Section of code cited before. P & Z is currently working on a rental ordinance, if renter out of compliance, the owner will be cited. Canan stated that the landowner should be cited in this case, because the current ordinance does not address rental properties.

G. Streets & Roads

1. Report on 5th St SW

Scott and Joy have visited about this. A capital improvement plan including all of the city streets should be developed first. Scott reported that he met with Larry, and that 5th ST is narrower than Stolp's Cove; abstracts have already been submitted. (NOTE: The City has never received a deed from Stolp's Cove). Keigley reported that it is unlikely to be able to improve the street to handle commercial vehicles. And, the City Engineer needs to take a closer look at the street to say where it should go, and figure how many feet it will take, and see if property owners will have to deed over a portion of their property for the street or if the city has to buy property for it. Keigley would like direction from Council on the direction that should be taken. Bertsinger suggested having the street be improved to a minimal width of an already existing street. Also noted was that there were no big trees to move out, however, utilities need to be moved. New house and existing garage need to be considered. Carl Stolp was present and indicated that he would donate property for a vehicle to turn around. Keigley would like permission to go out there with Steve and Larry. **Bertsinger motioned to allow Keigley to first work with Larry Stolp, and then have Steve Voigt look at 5th St SW and come back to council with a plan, McDermott second.** **DISCUSSION:** Carl Stolp added that there are gas lines on the south side of 5th St. and phone on the north side. Clerk Nymann will call Gopher 1 to mark lines. **All in favor, motion carried.**

2. Overall plan for Streets

Keigley has done a drive through of the city streets. An overall plan needs to be developed for resurfacing, repair of the City Streets.

PUBLIC FORUM

Don Clark – 705 Timberline Dr. SE

Don wanted to go back to the non-conforming use business (corn stoves). He stated that there have been vehicles (semi trucks, and trucks/trailers) coming and going for quite awhile on this street. They were through at 6am on this past Sunday morning. He spoke to Lyle Plumhoff about it today. Bertsinger told Don that's why the City will be sending OCSO tomorrow. And, that's why council acted this way. All conversations with Mr. Markum indicated that he will be going. Citation will be directed to Steve Jech. Don Clark was told when he sold this property, that Jech's wouldn't be renting this property out. Novak stated that the City doesn't have their own law enforcement; OCSO is our enforcement agency. Don said this has been going on for months now, and he wants it taken care of. Both Joy and Cheryl have both spoken to Ken about it.

Dennis Thompson - 305 E Center Street

Dennis was present with a concern of cars speeding on East Center Street where it turns from gravel to blacktop at the curve. This is right by a daycare, and people come flying down that road. He requested a "Slow Children at Play" sign be put up. Bertsinger informed Dennis that the County said these signs really don't make a difference. Dennis stated that he's spoken to a younger girls' parents about her driving, but it didn't do any good. Council asked Dennis to find out specific times of the speeding, and to contact city hall with that and the sheriff's department will then be notified to be in that area for that time. Keigley also suggested to make a complaint to Sheriff's Dept., and notify them and they will go to the house.

Council called for a break at

COUNCILBREAK

Council reconvened at

Dennis Thompson – 305 East Center Street

Dennis was present to speak about the letter he received from the City about a complaint they received on the Noise Ordinance violation. He has a band and they practice in his garage. Is he in violation? Need clarification. Canan stated that this Ordinance was passed in 1986, and was probably pertaining conventionally to a marching band. Also, technically it's probably not a violation. But, it was loud enough to annoy someone. It is an out of date ordinance and it needs to be updated. Clerk Nymann will get samples of other noise ordinances (Noise between hours of ___ and ___, and should include a decibal). The OCSO was called in and Dennis said they didn't seem to think it was too loud. The deputies do have independent authority to write a ticket if in violation.

Mayor Bertsinger called for Public comment 2 more times.

No one else came forward.

I. Community Center

1. 4 Wheel Drive Slipping on Truck

Bertsinger suggested getting an estimate from Quality Repair done. This was brought to Council's attention last year also. But, just noticed now again on the truck. Keigley said if it's

hubs, it will probably cost less than \$500. **Keigley motioned to spend \$750 to get the truck fixed, Bertsinger second; all in favor, motion carried.**

1. Downtown Oronoco Gold Rush

1. Donation Disbursements

Bertsinger reported the following disbursements from the DOGR Committee:

- a) **Oronoco Presbyterian Church \$5,000**
- b) **Oronoco Grace Lutheran Church \$5,000**
- c) **Oronoco Fire Department \$5,000**
- d) **Oronoco 1st Responders \$2,000**
- e) **Oronoco Community Center \$12,000**
- f) **Oronoco VFW \$3,000**
- g) **Camp Compassion \$1,000**
- h) **PI Area Home Services \$1,000**
- i) **City Clean UP/NNO/4th of July \$8,000**

In addition to the above, DOGR has already donated \$11,000 to Oronoco Parks, and \$550 to other events and volunteer dinner for the city.

2. Gathering Permit for residents during DOGR Event

DOGR would like Canan to look at a gathering permit policy during Gold Rush to limit hours of personal homes setting up vendors during DOGR. DOGR currently states to their vendors that they cannot set up before 8pm on the Thursday before the event. The DOGR Committee thinks it is unsafe to have homeowners setting up before that time. DOGR would like to require homeowners to obtain a gathering permit (at the cost of 1 vending space) so all set ups could be done at the same time. Canan suggested that DOGR should have their own little set of ordinances. In additions, the fee for the gathering permit would help to pay for maintenance/supplies/security/road. Canan stated that if they were going to regulate private behavior during DOGR should have an ordinance. Citations can then be given out. DOGR would put it together, and forward it to Canan. The Ordinance should be ready to go by January.

K. Lake Shady

- 1. Road Clean Up was Nov. 7th
- 2. Lake Shady during Hwy. 52 Construction*

L. MnDOT

- 1. MnDOT awarded Bid to Lunda-Hoffman-Shafer*
The bid for the city's share of the overpass is \$380,985(utility casings included)((of which \$59,800 is for the utility tunnel which would be paid for out of WAC/SAC Funds)
- 2. Cost of Utility Tunnels*
The estimate for the cost of this from the bid is at \$59,800
The cost for this has continually increased.
- 3. Resolution 03-15 approving Loan Agreement*
Tabled until Loan Agreement complete from MnDOT
- 4. Loan Agreement
Tabled, still waiting on information from Bond Attorney.
- 5. Agreement with Olmsted County for Road Maintenance during Hwy. 52 Reconstruction*
There was a miscommunication on who was suppose to send to Olmsted. Canan has made the suggested changes and it is now at Olmsted County.
- 6. Executive Meetings
The executive team meetings with MnDOT that Bertsinger and Nymann have been attending are no longer confidential, as a bid has been awarded. They will now be able to share information freely with Council and Public. Recent conversations with MnDOT indicate that there will be meetings with the contractor for more fine tuning on the project. Carl Stolp was present and encouraged the City to work with Design Build could be a problem (as it was with

him for Woodsvie); emphasized putting a good fence up (chain link gray fence) Carl said it would be whatever the contractor decides.

M. Water & Sewer

1. MPCA Request for Information
Clerk Nymann was instructed to fill it out and send it in (for placement on their list)
2. Survey
Committee will report back next month.

VI. OLD BUSINESS

A. Pin Ball Machine

Keigley motioned to accept the \$300 bid, Hall second; DISCUSSION: Require cash and carry, the city will not assist in loading, Bertsinger second; all in favor, motion carried.

B. Operating Procedure for Dog Ordinance*

Kent still needs to get gloves; suggested that welding gloves would be sufficient. Canan suggested that Kent get some kind of training in animal control, or to shadow Rochester Animal Control for a day, because if he gets mauled, he doesn't want the City to be liable. No action was taken at this time.

C. Rochester Juvenile Hockey Association*

Clerk Nymann stated that she copied this letter because the check for the first 3 quarters was only \$628.00. And, when she called and talked to Joan about it, she said the profits were way down at Tilly's from pull-tabs and checks weren't sent on a quarterly basis because they were so small. **Bertsinger motioned to request financial statement for first 3 qtrs from Rochester juvenile hockey association; McDermott second; all in favor, motion carried.**

D. Registration form for Regulated Animals (Cougar)*

Bertsinger and Keigley went over to John Tilford's house and inspected where the cougar is kept. It has 2 kennel gates (Keigley recommended to strengthen fencing). The kennels are padlocked, it's bolted to the wall, and the door is secure. They thought John had thought out the plan for the cougar sufficiently. They also looked at the header space to make sure there was no area that she could get through. John submitted everything in writing (guidelines of state ordinance) which Council had asked for. Bertsinger suggested that John obtain an annual permit process for the cougar (similar to the current permit process for animals); and show the cougar has rabies shots. And, for an inspection in January of every year by council. If John goes forward to improve his house, he will have to submit a plan for the cougar to City Hall. **Bertsinger motioned to accept the information submitted by Mr. Tilford, Hall second; all in favor, motion carried.**

(this is a continuance from Section IV.)

N. Clerks Report

1. Memo on Vandalism*
Discussed previously. Council cannot obtain report from OCSO. They would like follow-up when case is closed.
2. MCFOA Region VI Meeting, November 29th in LeCenter
Bertsinger pointed out that this is over budget on mileage reimbursement for meetings, and asked if anyone wanted to make a motion for Clerk Nymann to attend meetings. **Hall motioned to have Cheryl attend the MCFOA regional Meeting in LeCenter, Keigley second; all in favor, motion carried.**

O. Personnel Committee *(2 personnel reviews were held at the beginning of the meeting, the remainder of the items under Personnel Committee was moved to the end of Committee Reports)*

1. Sick Time for Personnel

Clerk Nymann's had 2 surveys that polled area cities and cities around same size as Oronoco, and both surveys averaged 12 sick days per year. Bertsinger reported that the Personnel Committee looked at sick time and benefits; and recommends that sick days increase from 6 days to 8 days per year. **Bertsinger motioned to follow recommendation of the personnel committee, Hall second; DISCUSSION:** McDermott questioned if the average is 12 days for cities our size, then why aren't we at 12 days.. She said businesses don't have this many days for sick per year. Novak asked why the committee isn't recommending the average of 12 days. Bertsinger stated that she looked at a survey from southeastern cities in MN and the average was only 10 days. Novak then questioned why weren't the 10 days being recommended if that was the average. It was then suggested to look at Council's personal pay and aren't averaged with others in the same field. Novak disagreed with that outlook. Bertsinger commented that she doesn't want to be threatened that somebody is going to leave their position, if benefits/pay don't increase. He would like to look at Oronoco being on par with other cities; because as Oronoco grows, prospective employees would be enticed as well as retaining current employees. He asked if there have been situations where employees run out of sick time? Should also take into consideration sick children as well as self. There are restrictions on how and what you can use sick pay for. McDermott stated that his sick time can also be used for dental, doctor appointment, eye doctors; and those can chew up those hours rapidly if a person is sick for a few days. Novak doesn't like accrual (give average and use them or loose them). **Keigley moved for a vote, with a friendly amendment of 10 days carry over; AYES: Bertsinger, Hall, Keigley; NAYES: Novak, McDermott. Motion carried.**

2. Review process Memo*

Cheryl requested that the supervisor should only do the performance evaluation on annual reviews; but the personnel committee still complete the written comments. This makes sense since the supervisor works with the employees day in and day out and knows their work performance better than anyone. She also stated that the employees didn't consider it fair that they should have a performance review by their supervisor, and then again by the personnel committee. Bertsinger stated that she and Keigley met about this, and felt that the procedures done were beneficial for them and the employees, and that the employee could speak freely without the supervisor there. They have different expectations than the supervisor. Novak asked why Clerk Nymann was not in the personnel committee. (The personnel handbook states that the personnel committee shall consist of the Mayor and one other council member). He asked if an employee come before committee with any personnel issues, and that Clerk Nymann knows more than anyone how they perform.

3. Mileage Reimbursement for Personnel*

Personnel policy currently states reimbursement following IRS mileage rate

In a previous meeting, Council did not support the increase which the IRS set, however, the personnel policy states that it will follow the IRS rate. Bertsinger wanted to look at this because the IRS rate is an average across the United States, taking high prices on the West Coast and East Coast into consideration, but gas prices aren't that high around here. Bertsinger suggested taking it out of the personnel policy, and at first meeting of the year set the amounts for council, committee members and personnel. McDermott suggested leaving it in the Personnel Policy at the IRS tax rate and everyone has to comply with it, and that way council doesn't have to continually review it every year. **McDermott motioned to leave mileage reimbursement as it is in the personnel policy to be reimbursed at the IRS rate; Novak second; DISCUSSION:** Canan suggested pegging it to say a rate of 80% of IRS rate. Bertsinger stated the IRS rate is a nationwide average, and the mileage reimbursements are already over budget. **Bertsinger called for a vote on this. AYES: McDermott, Novak; NAYES: Keigley, Hall, Bertsinger. Motioned failed. Hall motioned to have mileage reimbursed at 80% of IRS rate for all city volunteers and employees on city business,**

effective today, Bertsinger second; AYES: Bertsinger, Hall, Keigley; NAYES: McDermott, Novak. Motion carried.

4. Pay Days

Last months meeting minutes stated that if a holiday fell on a Monday, checks would be ready by noon on Tuesday. However, that was not what was meant because Bertsinger cannot get into the office by noon to sign checks on a Tuesday after a Monday holiday. **Bertsinger motioned when a payroll pay day lands on a legal holiday, paychecks will be available after 1pm on Tuesday. Hall second; all in favor, motion carried.**

VII. NEW BUSINESS

A. News Record – Independent Reporting by Cheryl Nymann

Joy had questions for Cheryl on how she would divide her duties. Canan has legal concerns on conflict of interest. Keigley sides with the attorney, that there could be a conflict of interest. It was suggested that the Clerk could report on non-governmental issues. **Bertsinger motioned to add to Clerk's duties to submit a synopsis of the monthly council meeting, Keigley second; all in favor, motion carried.** Clerk Nymann asked what about reporting on the Parks, Gold Rush, and other government committees? Hall stated that Canan is the City's legal adviser and that they should listen to his advice. McDermott suggested giving it a 3 month trial and let her report on anything outside of government. McDermott stated that the City does not have a policy on it that says she can't do it. Clerk Nymann stated that there is a trust issue here. However, other Council members stated that needed to protect the City, and Cheryl. **Bertsinger motioned that on the advice of City Attorney, that the City will restrict Oronoco City Employees reporting on news having to do with City Government, Novak second; AYES: Bertsinger, Keigley, Hall, Novak; NAYES: McDermott. Motion carried.** This includes all other committee members and Council as well.

B. Elected Officials Out of State Travel Policy*

Clerk Nymann brought this for Council because it has been made state law, and provided the League Model on this policy. **Bertsinger motioned to use model ordinance with changes in #6 which should be changed to 80% of the IRS tax mileage rate for reimbursed mileage, and lodging at \$150 per night, and it should be looked at annually beginning in 2007; McDermott second; all in favor, motion carried.**

B. Long Distance*

Bertsinger reported that this issue came up in her review with Sandy. There are 3 different quotes from long distance providers to replace the current calling card. **Bertsinger motioned to go with the \$4.95 for 60 minutes, and also use the calling card and review in 3 months; Keigley second; all in favor, motion carried.**

VIII. ORDINANCES & RESOLUTIONS

A. Resolution 05-15 Revising Designation of County Sate Aid Highways within the Corporate Limits of the City of Oronoco.

Discussion from Canan on the effective date being when the road locations are changed.. Add sentence in the agreement reflecting this. **Keigley motioned to accept Resolution 05-16 adding when the road locations will be changed; Bertsinger second; all in favor, motion carried,**

IX. PETITIONS, REQUESTS, COMMUNICATIONS

A. LMC Annual Conference & marketplace – Rochester – Dec. 1-3

Please notify Cheryl if you are planning on attending

X. CONSENT AGENDA

A. MEETING MINUTES*

1. October 17, 2005 Regular City Council Meeting Minutes

Bertsinger motioned to approve, Keigley second; all in favor, motion carried.

B. BUILDING PERMITS:*

- | | | | |
|----|--------------------|----------------------------|------------|
| 1. | Jeffrey Strommen | 313 13 th LN SW | Garage |
| 2. | Joy Bertsinger | 600 6 th St SW | Metal Shed |
| 3. | Jack Kann | 145 2 nd St NE | Addition |
| 4. | Kevin Henry | 785 MN Ave S | Sign |
| 5. | Andrew Christian | 25 MN Ave S | New Home |
| 6. | Dave & Wendy Sundt | 1405 Valley View Dr SW | New Home |

Bertsinger motioned to approve excluding # 2, McDermott second; all in favor, motion carried. Bertsinger stepped down from Council Table. Keigley motioned to approve #2, Hall second; all in favor, motion carried.

C. FINANCIALS

1. Payment of \$5,130.00 for gutters from Community Center Special Funds.

Bertsinger motioned to approve, Hall second; all in favor, motion carried.

2. Bills – Paid & Unpaid
3. Financial Statements – Budget & MBIA Report
4. Special Funds

Bertsinger motioned to approve 2, 3, 4, Keigley second; all in favor, motion carried.

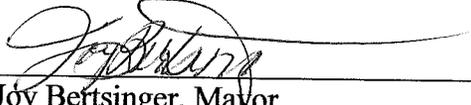
5. Fire Department and 1st Responders Payroll

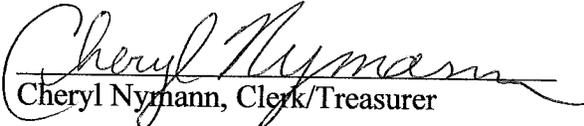
Keigley motioned to accept and pay fire fighters and first responders payroll, Hall second; all in favor, motion carried.

X. ADJOURNMENT

Keigley motioned to adjourn at 10:20PM, Hall second; all in favor, motion carried.

Respectfully Submitted:


Joy Bertsinger, Mayor


Cheryl Nymann, Clerk/Treasurer