

CITY OF ORONOCO
Special City Council Meeting Agenda
Thursday, September 3, 2009
7:00PM

I. CALL TO ORDER

Call to order at 7:00pm

II. ROLL CALL

All members present

III. Resolution 09-08 for Declaring Cost to be Assessed and Ordering Preparation of Proposed Assessment: Mayor Scott Keigley motioned to adopt Resolution 09-08, Councilor Jackie Hall second; discussion: contract for the municipal water has been received and it gives the addresses being affected by the project. **Upon roll call vote: Ayes: Councilor Paul Briggs, Councilor Kevin McDermott, Mayor Scott Keigley, Councilor Brian Breider, Councilor Jackie Hall. Motion passes for resolution 08-09.**

IV. Resolution 09-09 for Hearing on Proposed Assessment; October 7th 2009 @ 7:00pm
Mayor Scott Keigley motioned to vote on resolution 09-09, Councilor Kevin McDermott second; upon roll call vote: ayes: Councilor Paul Briggs, Councilor Kevin McDermott, Mayor Scott Keigley, Councilor Brian Breider, Councilor Jackie Hall, Resolution 09-09 passes.

V. Water Project

1. Green Project Reserve Funding – 25% grant for green infrastructure would include water meters, there is potential to receive money and this grant needs to be submitted by 4:00pm tomorrow. The city would have to redevelop a rate structure and would have to get rid of the base rate; the city would charge only on use, the cost would be similar but would not have that guaranteed rate. City Engineer Joe Palen would like to petition to have the meters included in the PFA loan and then 20 percent would be forgiven the city could then pass the savings onto the residents. Pursuing the grant would cost money. With ARRA, they would forgive a portion and the cost would then be repaid when residents purchase them. There may be a bulk discount. The better option is to go the PFA route. PFA made mention of receiving additional funds for the lower income area of town. Before they would not allow the city to do only a portion of town. The survey data will be submitted to PFA to allow for additional funding to subsidize the downtown area. Other cities have received funds like this for their projects. This will be submitted tomorrow. Councilor Paul Briggs presented for the senate committee meeting as well as a presentation from PFA.
2. Lock in Interest – 2.5% or less – process of the loan has been slow. PFA is overloaded with work and normally it doesn't take this long. The soonest we can expect execution is the September City Council meeting. The other concern PFA has is with the acquisition of the property. Rae Lynn will be calling soon to lock in the interest rate. An email would be sufficient to lock the rate **Mayor Scott Keigley motioned to allow Sandy to lock in the interest rate if it comes in at 2.5% or less, Councilor Kevin McDermott second; all in favor, motion carried.**

VI. Oronoco Park & Dam – personnel

Monthly – divide out by existing rate? Yes, set up monthly pay. Who will manage them?
Personnel will discuss and bring to the next meeting.

VII. Streets & Roads – crack filling prior to freeze

There is \$11,000 left in the budget: **Mayor Scott Keigley motioned to spend up \$11,000 for crack filling, Councilor Kevin McDermott second discussion:** Councilor Kevin McDermott will go around with Craig Durst and see what needs to be completed. If in excess should bond for the project. West Center and 1st are in need of repair; the worst part is the entrance to old 52. City Engineer Joe Palen with Bonestroo; a few years ago there was a spec sheet so that contractors bid the same material, so bids are apples to apples. **All in favor, motion carried.** Make sure bids are fair and even Sandy and Councilor Kevin McDermott will work on it.

VIII. 2010 Budget

A. Fire Department

1. Fire truck - \$125,000 – wait one more year and find out what the water project may change, may need a different type of truck – The fire department is looking at a F550 crew cab with for rescue and car accidents only. The main engine has a straight stick and some members cannot drive them; 2 out of the 5 are manuals.
2. Fire hose - \$7000.00 – need for when the water is hooked up to hook to the hydrants.
3. Personnel; have 23 right now, they look for people that are going to stay around.
4. The \$20,000 is out of the budget for Rochester Fire – the department will need to have a member in town, they also met with PI for a couple of hours, and will set another meeting.

CIP meeting with Mike Bubany; will have special meeting to go over the city requests for the plan and have it updated.

B. First Responders – increase training \$1000

C. Parks & Trails

1. Shop

- zero turn mower – CIP it is \$11,600 it is fuel injected and liquid cooled, 72 inch deck, gain 1000 run time on average – the John Deere is at 1000 right now and use it about 300 hours a year. The new one would cut mowing time by about a quarter; it goes 6-7 miles an hour. The Skag has the 7 gauge deck, the Toro is not as heavy duty. Spindles are warranted for 3 years and the entire mower 2 years, all are similar and competitive. The contractor version is a step up from the professional. **Mayor Scott Keigley motioned to purchase the Skag zero turn mower and not purchase the new deck or pull behind, Councilor Brian Breider second; all in favor, motion carried.**
- Replacement JD Deck \$2500 – would repair and not replace the deck if the city gets the new mower, could raise it up for rough cut areas.
- Swisher 44" 12.5 HP rough cut pull behind mower \$1500 it has a flail blade that would break away if you hit something
- Pesticide \$1500 (existing parks only) – to add the new park would be approximately \$750. **Mayor Scott Keigley motioned to change to \$2500 for pesticide application, Councilor Brian Breider second; all in favor, motion carried.**

2. River Park

- re-set horseshoe pit, add backstop \$75; can complete that.
- tennis court and backstop

3. River Wood Hills Park

- replenish mulch- yes, STS can possibly use a chipper for around the trees and benches. Pea gravel is forever.
- connect trails \$600 -\$1000
- lower manhole \$200 - \$300
- regrade trailhead on Valley View Drive

4. Community Center

- recondition ballfield – twins grant could help, the labor and the lime would be a couple hundred of dollars.
- bocce ball hardcourt – Parks thought the seniors might enjoy it.
- 9 hole Frisbee golf – not enough security, would need to add a porta potty. Could possibly do at the memorial field.

5. Memorial Park

- recondition sand on volleyball court \$200 -\$300; yes.

6. Garbage enclosures \$250 –yes and also do a recycling bin.

D. Community Center

1. Front Doors – look at what is available, affordable prior bids were very expensive, shouldn't change just the locks. Tim will research; possibly look for an energy savings grant.
2. Exterior Paint / Repairs - look at replacement windows, do a few at a time the worst is on the west side – add into the revised CIP.
3. 1.5" Asphalt overlay – parking lot – add to the road repair bids.

E. Personnel

1. 3% raise approved 8-17-2009 - changed the way raises were done last year concern with the changes with the park and the staff concerned with the upcoming year differentiation in the percentages going out. Councilor Paul Briggs: certain individuals are given more responsibilities, Mayor Scott Keigley: this is the budget and this can be looked at again, nothing is set in stone. Councilor Kevin McDermott; look at again when the water project is on board there will be additional work the city may need two full time in the office and Tim may need an additional person to mow next summer. Discussion: update the job description for employees, look at performance increases, there is concern that there have been a lot of changes this year and unknown for next year; see next year being mostly construction. Look at a part time seasonal employee for \$8-\$10 per hour for a high school kid to mow 20 hours a week; would be about \$5000 – \$6000 total to add to budget, Tim would supervise.
2. Health Benefit – **Mayor Scott Keigley motioned to bump up the full time people to \$400 per month Councilor Jackie Hall second;** discussion: add to part time as well, **Mayor Scott Keigley amend motion to add the part time to \$200, all in favor, motion carried.** A Health Savings Account would save taxes, but would be hard to have all three into a plan, maybe when there are more employees, some HSA require 5.

IX. Resolution 09-10 – Setting the Preliminary Tax Levy for 2010

Mayor Scott Keigley motioned to adopt Resolution 09-10 setting the preliminary tax levy at \$525,000, Councilor Kevin McDermott second; upon roll call vote: ayes: Councilor Paul Briggs, Councilor Kevin McDermott, Mayor Scott Keigley, Councilor Brian Breider, Councilor Jackie Hall, all in favor, motion carries.

X. ADJOURNMENT

Mayor Scott Keigley motioned to adjourn at 8:50pm, Councilor Kevin McDermott second; all in favor, motion carried.

Respectfully Submitted,

City Clerk

Mayor