

City of Oronoco
Regular City Council Meeting Minutes
January 19, 2010
7:00PM

I. CALL TO ORDER

Meeting was called to order at 7:00pm

II. ROLL CALL

Members Present: Mayor Kevin McDermott, Councilor Doug Gillard, Councilor Nathan Hartung, Councilor Paul Briggs, Attorney Fred Suhler, City Engineer Joe Palen, and Clerk Sandy Jessen. Councilor Skyler Breitenstein will be late.

III. APPROVAL OF AGENDA

Councilor Paul Briggs motioned to approve the agenda, Councilor Doug Gillard second; all in favor, motion carried.

IV. PUBLIC FORUM

Lynn Carlson chair person for the Oronoco and Pine Island disaster Recovery Committee is looking approval to continue to use the room for residents to pick up supplies. Councilor Paul Briggs is a member of the committee and Lynn is inviting the rest of council to join or receive the minutes of the meetings. There is a snowmobile fundraiser January 30th at Tilly's with a start time of 8-9:30 and lunch and a silent auction from 11 – 3:00. Michelle Severson: thank you for the space; she is an independent consultant in Oronoco and Pine Island. There are 209 homes affected and there are 22 families not able to return to their homes. She has met with about 109 families and will continue meeting with the families. There is \$150,000 available to SE MN. Lutheran Services has other representatives for Zumbro falls and for Hammond. The Salvation Army is helping with other costs of housing and heating. The city should refer those in need to Michelle; she has applications to fill out. Workforce Development has another full time person to help move the process faster. The intent is to take some pressure off the city. They meet Monday mornings at 9:00am at St Paul's Lutheran Church and will try to set some of the meetings in town. There are not evening meetings at this time but they may be changing that.

Mayor Kevin McDermott called three times for the public forum and closed it at 7:10pm.

V. DEPARTMENTS & COMMITTEE REPORTS

A. OCSO ~ Sgt. Mike Morrow

Sgt. Mike Morrow printed out an activity report; it is broken down by incidents, date, and time. It gives an idea of what happens in the city. Council can call with questions on the reports. There were 228 incidents listed but it was incorrect; there were 403. It was for the entire year. Contract hours for the city are 3 hours per day; there 1172 hours for the year. Today they worked a case and apprehended three suspects where there was theft on some construction equipment.

B. FIRE DEPARTMENT ~ Dan Sundt, Fire Chief

1. Runs – 8 (1 fire on Christmas day and the rest EMS assists)
2. New turnout gear ordered; arrive early February
3. Gloves were ordered and received. The old ones will be incinerated.
4. Send two people to a free water rescue class in WI - just need to pay for one night hotel/driving, so would like pre-approval to spend up to \$250. **Mayor Kevin McDermott motioned to pre approve up to \$250, Councilor Nathan Hartung second all in favor, motion carried.**
5. Maps: Dan is having the county update the maps and will also do for the city office as well.

- C. FIRST RESPONDERS ~ Jeff Allhiser, 1st Responder Director
1. Runs – 6 township
 2. New Members: Michelle Sisell, Eric Simon, Dan McGowan, Michelle Schumacher; six people in the 1st Responder classes. It brings the membership to about 28 members for daytime and evening coverage. **Mayor Kevin McDermott motioned to approve Michelle, Councilor Doug Gillard second' all in favor, motion carried.** Classes will be complete by the end of March.
- D. EOC ~ Pat McGovern, Director
- Pat has updated the handbook with the new Council members' information.
- E. PERSONNEL
1. Assistant Clerk: update; put the ad in the paper and on website, it is open until the 26th of January, and will start interviewing on the 27th or 28th. It will be part-time for 25-30 hours. Pay range is \$11 - \$ 14 based on qualifications and experience.
 2. Oronoco Dam Operations – **Mayor Kevin McDermott motioned to eliminate the dam operator position, Councilor Paul Briggs second; all in favor, motion carried.** Mayor Kevin McDermott and Councilor Paul Briggs have spoken with Steve so he is aware of this and is understanding.
 3. Council: LMC Orientation – there are orientation classes available for new Council members. Councilor Nathan Hartung is having surgery and unable to attend and he will take the booklet to read the council guidelines.
- F. ORDINANCES & RESOLUTIONS
- G. DOWNTOWN ORONOCO GOLD RUSH DAYS* ~ Co- Chairs Lynn Benrud, Dan Ondler
1. Meeting Minutes – no December meeting. There was the first meeting of the year held tonight and got the new Council members acquainted with the committee.
- H. PARKS & TRAILS*
1. Meeting Minutes–1-3-2011 the meeting was canceled.
- I. LAKE SHADY ~ Katie Dudley, Lake Shady Committee Chair*
- Katie Dudley: is here to welcome Terry Lee and Judy Ohly
1. Terry Lee: Update – Judy Ohly: there has been a lot happening in the past few months. Terry: the county did get the state funding for 1 million for the dam and they will probably not get what they had hoped from FEMA. The gate on the dam is not open; there has been two attempts and they will be attempting again. The county did contract with Bonestroo to do some estimating. The lakebed ownership is at issue and the attorney general gave an opinion and City Attorney Tom Canan will take a look at this as well. Attorney Fred Suhler; that issue could take a number of lawyers a long time. They won't establish ownership without some lawsuits. Terry: they did the LIDAR flight and should receive the results shortly; it will show the additional sediment deposited from the flood. Public outreach; they will work with the council and the city. The idea of expanding the joint powers board for a shared decision on the lakebed. Mayor Kevin McDermott; the city would like to be involved with the decision making process. Terry: it is likely the area would be redeveloped as park land. We would keep the same makeup of the joint powers agreement with one from City Council, one on the County Board and one from the park board. Judy: they went to St Paul today. It was to change the wording of the bonding bill; the million was to be part of the total with the amount from FEMA. Dave Senjem met with them; they discussed the disappointment with FEMA and the lack of funding dollars. Mayor Kevin McDermott spoke with Dave Senjem and that he did have the final action of the park on the bill. Terry; the joint powers will dissolve but this would extend it. Councilor Skyler Breitenstein arrived at 7:35pm. Mayor Kevin McDermott; the biggest expense will be the lakebed restoration. Judy; and flood storage. City Engineer Joe Palen; there is some construction planned next week and Minnowa will construct a means of crossing the river by depositing rock for access to repair

2. Larry Stolp: Petition for the restoration of the dam and Lake Shady. The city copy has 179 citizens and businesses including People's Coop. The other is for the surrounding area and they have only 11 with a combined total of 190. Once it is nicer out they will go out to get more signatures.

J. COMMUNITY CENTER*

1. Truck: CIP has dates for projects and needs of the city; there is a need for another truck with the addition of personnel and they are looking at a one ton with a dump box.
2. Skid Loader – as there is no heavy equipment owned by the city. Tim Redepenning; there is a tool cat made by bobcat; it is a utility tractor and can have several attachments; it would be able to add any bobcat attachments. A used one would run \$18,000; a new one would be \$40,000, \$50,000 was allotted for a new truck and if get used the city could get both for that. They are in the process for getting pricing. Attorney Fred Suhler; assumed the price was less than \$25,000, when you buy items you have to go through a certain process; under \$25,000 you can obtain sealed bids or negotiate bids you should have two estimates. Over \$25,000 up to \$100,000 need to get quotes when possible on a per item basis. In a used situation it's a bit murky; with new items there is the state contracts that are followed. Tim Redepenning; to move forward if we find something do we wait a month for the next Council meeting. How long would it take? Attorney Fred Suhler; hold special meeting. Councilor Doug Gillard: \$50,000 is set aside; \$18,000 for a cat, \$1000 for a bucket, and a truck would be \$20,000 approximately. He has just priced out these same items and those costs are reasonable. Attorney Fred Suhler; If the amount of the contract is less than \$25,000 you can delegate the responsibility but would be good to have council "bless" this. Councilor Paul Briggs; there are couple things to look at on the box truck there would be a plow for snow removal it may or may not have it. Councilor Nathan Hartung a plow would cost \$3000-\$5000 and should be able to get all this for under \$50,000. Councilor Nathan Hartung would entertain motioning to give Tim Redepenning the capabilities to go out and find these items, Mayor Kevin McDermott; the shop is in very bad shape need to entertain the idea of doing something with it and it is also in the CIP and we will have to look at very soon. **Councilor Nathan Hartung motioned to allow Tim Redepenning to negotiate prices for the toolcat and the truck, Councilor Skyler Breitenstein second; Councilor Paul Briggs made a friendly amendment for the cost of each to be under \$25,000.** Discussion: Tim Redepenning prior to purchasing Council will hold a special meeting. **All in favor, motion carried.**
3. Shop / City Buildings: new shop area this building is in dire need of assistance discussion of renovation, repair, or rebuild. Renovate or repair; it could have additions. Rebuild would need to make sure it is code compliant; need to look at the costs and start looking at prices. Formulate a plan for this.

K. STREETS & ROADS*

1. Seal coating: it should be done every 6-8 years; the city is going on the ninth year. It keeps the pavement flexible. Last year did crack sealing and patching. Most sealcoats are done from June to August and should be looking at in the next few months. Mayor Kevin McDermott and Councilor Nathan Hartung will meet with City Engineer Joe Palen.
2. Signs: approximately 50 signs are required to be replaced. By 2012 the city is required by the government to have plan and the inventory. Regulatory signs done by 2015 and street signs by 2018; the reason is for safety. The city can do in stages approximately \$50 with the sign and breakaway posts. The city needs to start to budget for it and it will cost approximately \$3000-\$4000.

L. PLANNING & ZONING*

1. Meeting Minutes – 1-6-2011: no quorum
2. New Members: Mark Johnson and Orest Zasadney: **Councilor Nathan Hartung motioned to approve Mark Johnson and Orest Zasadney, Councilor Doug Gillard second; all in favor, motion carried.**

M. WATER & SEWER*

1. Minutes-
2. Updates: Water System; they have scheduled Seaforth to replace the dialer on January 26; the pipe quote came in and the low quote was TJ Trucking for \$3400 and they will be doing the work over the next month, the flow meter In Control came back with a \$7000 price quote but there are other ways to deal with this through another means.
3. Stolp's Cove: did receive grant funding for the abandonment of wells and to connect to the city system; but won't be able to connect because phase II is not going forward and the city did not receive the grant requested for the line running to that area.
4. Colorimeter: \$1068 it's a daily test and can then adjust the chemical levels. **Councilor Paul Briggs motioned to approve the purchase of the colorimeter, Councilor Skyler Breitenstein second; discussion: Mayor Kevin McDermott; is there anything else that will need so that we are fully compliant? Will the well house function the way it needs to; is there anything additional? Tim Redepenning; not that he is aware of. All in favor, motion carried.**
5. Payment Drop Box: discussion of ways to securely attach a padlocked box. **Councilor Nathan Hartung motioned to approve some type of drop box for payment, Mayor Kevin McDermott second; all in favor, motion carried.**
6. Pay Requests: Ellingson- change order #2 it is a deduction removing the under runs of the contract except the additional pavement, mobilization costs for the delays with the legal issues with a total \$55922.42. Pay request #11; it is 2.4% over the original bid, there is a retainage of 3% , **Mayor Kevin McDermott motioned to approve the change order, Councilor Paul Briggs second; all in favor, motion carried.** Bonestroo – \$10882.39 **Mayor Kevin McDermott motioned to pay Bonestroo the \$10,882.39 and also Ellingson the \$17735.92, Councilor Doug Gillard second; all in favor, motion carried.**

VI. PETITIONS, REQUESTS, & COMMUNICATIONS*

A. Complaints:

VII. UNFINISHED BUSINESS*

VIII. NEW BUSINESS*

- A. Garbage Hauler's Contract: up in May; 60 day required notice. **Mayor Kevin McDermott motioned to have Sandy send letter that we will not auto renew the contract, Councilor Doug Gillard second; discussion: the city contracts with one hauler so there is less road wear and tear. All in favor, motion carried.**
- B. Flood Relief

IX. CONSENT AGENDA*

A. APPROVED BUILDING PERMITS*

B. TASK LIST

C. MEETING MINUTES

1. Regular City Council Meeting Minutes – 12-20-2010
2. Special City Council Meeting Minutes – 1-3-2011
3. Special City Council Meeting Minutes – 1-10-2011

D. FINANCIALS

1. MBIA Account Summaries
2. Budget – available at the office to view
3. Accounts Payable
4. Accounts Receivable
5. Transaction Report

Mayor Kevin McDermott motioned to approve the consent agenda, Councilor Paul Briggs second; all in favor, motion carried.

X. CLOSED SESSION

XI. ADJOURNMENT

Councilor Doug Gillard motioned to adjourn, Mayor Kevin McDermott second; all in favor motion carried.

Respectfully Submitted,

City Clerk

Mayor